

UK Research Partnership Investment Fund

Round seven: FY 2023-25

Full bid template

This document should be no more than 24 pages long, including the project planning Gantt chart. You may use diagrams, figures or pictures to answer the questions where needed.

Use minimum 11pt font size. Text box widths should not be adjusted. Delete guidance in text boxes as required.

Lead Higher Education Provider (HEP)		
Project title		
Bid contact	Name	
	Position	
	Email	
	Tel	
Partner HEPs or Research Council institutes (or equivalent), where applicable		add rows for additional partner HEPs/Research Council institutes
Principal discipline(s)		State the principal discipline(s) (in terms of broad discipline areas) that are the focus of the bid, and which unit(s) of assessment it aligns with in the 2021 Research Excellence Framework.

Summary of costs, funding and co-investment

Item	Amount
Total capital cost of project	£
UKRPIF funding requested	£
Total eligible co-investment (A)	£
Lead HEP contributions	£
Other contributions not eligible as co-investment	£
Source of other contributions not eligible as co-investment	add rows for additional sources
TOTAL	£
Breakdown of capital co-investment¹ by value of:	
Cash	£
In-kind	£
SUBTOTAL (B)	£
Breakdown of recurrent co-investment² by value of:	
Cash	£
In-kind	£
SUBTOTAL (C)	£
TOTAL CO-INVESTMENT (=B+C) (=A)	£
¹ Capital investment includes (but is not limited to) building works and equipment purchased. ² Recurrent investment includes funding for operational project costs.	

Signed (head of lead HEP)	
Name	
Date	
Signed (head of partner HEP/Research Council institute)	add rows for additional partner HEPs/Research Council institutes
Name	
Date	

Summary

1. Provide a high-level summary of the proposed capital and research activity, including its intended outcomes.

(300 words maximum)

2. Provide an outline of the proposed capital activity that the UKRPIF funding will support, and the research activity this infrastructure will enable.

Your response should reflect the objectives of the UKRPIF scheme and include:

- i. Project objectives
- ii. Intended outputs
- iii. Outcomes against which success will be measured

3. Explain how the requested UKRPIF investment will support additional activity within the HEP(s).

Your response should include:

- i. The extent to which the development is new, has brought forward longer-term planning or has increased the scope of previously planned developments.
- ii. How the development would be taken forward if there were no UKRPIF funding, or if you were offered a lower level of funding than you are applying for.

Please note that UKRPIF funding should not be used to substitute for other sources of funding already secured.

4. Explain how the requested UKRPIF investment will be used alongside existing sources of funding.

Your response could include, but is not limited to:

- i. Funding not considered eligible as co-investment
- ii. Funding for wider infrastructure

The following sections correspond directly to the assessment criteria. Any writing **in bold** reflects the wording of each criterion (see detailed guidance in Section 4, paragraphs 39-53 in Guidance for applicants).

Research Excellence

5. Describe **why the applying HEP(s) are best placed to undertake the proposed research activity.**

Your response should include the scale of research and track record of research excellence within the applying HEP(s), including the results of the Research Excellence Framework 2021 (REF2021) in disciplines specific to the focus of the proposal. You may also reference data sources outside of the REF2021, provided they are relevant to the proposed activity.

6. Explain **how the proposed capital activity will lead to new world-leading research.**

Your response should include, but is not limited to:

- i. How the proposed capital activity will strengthen the HEP's or HEPs' research in the disciplines related to the bid and lead to new research outputs at national and international levels.
- ii. The alignment of the proposed research objectives with wider strategic drivers and policy goals. This includes the current national and international context but also identifying future opportunities.
- iii. The expected step change of research activity as a result of the proposed capital activity, including the extent to which it could happen without UKRPIF funding.
- iv. How the proposed infrastructure will complement rather than duplicate research activity supported by existing infrastructures in the UK.

7. Explain **how the proposed capital and research activity will develop and attract R&D talent.**

Your response should articulate how the proposed capital and research activity will promote a research environment that supports the aims of the Government's R&D People and Culture Strategy to attract, develop and retain a diverse range of people with the right skills.

Co-investment

The requirement of 2:1 matched co-investment from private sources is a condition of UKRPIF grant funding and a key part of the application process. Provide details of all co-investment commitments in Annex C and supporting evidence in Annex D of the full bid templates. Detailed guidance on co-investment can be found in Section 5, paragraphs 54-71 in Guidance for applicants.

8. Provide a narrative statement to support the evidence of the co-investment provided in Annexes C and D.

Your response should describe **the scale, timing and type of co-investment and how it will support the proposed capital and/or research activity.** It should also include, but is not limited to:

- i. How the blend of co-investment types would fit alongside the UKRPIF funding and any funding committed by the HEP(s).
- ii. The security and sustainability of the co-investment, including the balance between short and long-term commitments.
- iii. The additionality of the co-investment (i.e. the extent to which the co-investment is new and would not be available without UKRPIF funding).

Strategic partnerships

Partnerships with eligible co-investors are the primary focus of these questions (see Section 5, paragraph 58 and table 4 in Guidance for applicants). However, you may also include information on how other stakeholder organisations relevant to the proposal will support, and benefit from, the proposed capital and research activity.

9. Describe **how the proposed capital activity will establish new or strengthen existing partnerships with other organisations active in research.**

Your response could include, but is not limited to:

- i. Shared objectives and outcomes
- ii. Risk sharing to support the delivery of the proposed capital activity
- iii. The extent and depth of collaboration
- iv. The longevity of collaborations with partner organisations

10. Describe **how these partnerships will build on collective strengths to deliver local and national interests.**

Your response could include, but is not limited to:

- i. How the partnership will encourage the take-up and application of research among users (e.g. clinicians, SMEs) within and outside the sector.
- ii. Engagement with local partner organisations to exploit and develop an area's competitive advantage.
- iii. Engagement with national and international partner organisations to address global challenges.

Feasibility, delivery and management

This section refers to **project planning, financial planning and risk management**, and should demonstrate how UKRPIF funds will be used efficiently and effectively. Your answers should reflect information provided in:

- Annex B (Building works, equipment purchases and environmental sustainability)
- Annex C (Financial information)

11. Provide a Gantt chart which outlines the plan for delivering and managing the proposed capital activity, including key milestones (e.g. design, procurement, construction, governance). Append the document to this application as an additional page.

12. In the risk register below, identify any **risks** that may impact the delivery of the project. Outline how these risks will be mitigated and classify their likelihood and impact as low / medium / high. If you would prefer to use a different methodology for the risk register, you may delete the table and append your own template to this application as an additional page; however, your application must remain within the maximum 24 page limit.

Risk description	Mitigation	Likelihood <i>Low, medium or high</i>	Impact <i>Low, medium or high</i>
Add additional rows as required			

13. Outline the arrangements for planning, managing, delivering and monitoring the proposed capital activity.

Your response should reference the Gantt chart and should include, but is not limited to:

- i. Project management
- ii. Governance arrangements for delivery of the infrastructure
- iii. How relationships with co-investors and any partner HEPs will be managed

14. Describe the proposed governance arrangements for the completed infrastructure.

Your response should also describe the ownership structure of the infrastructure. If the completed infrastructure will not be owned by the HEP, describe the arrangements which will ensure the HEP can access it and the period over which access is granted.

For questions 15 to 17 your responses should reflect and expand on the evidence provided in Annex C.

15. If the proposed capital activity will include contributions from the HEP's (or HEPs') own resources, describe how these contributions will be financed.

This should include any borrowing arrangements and borrowing consent that will be required to support new infrastructure.

16. Explain the steps which will be taken to keep the proposed UKRPIF payment profile on track and within the funding period.

17. Provide a narrative statement to support the recurrent operating costs presented in Annex C.

Your response should describe how the HEP(s) expect to meet the ongoing recurrent costs associated with the infrastructure, such as staffing, operating costs and maintenance.

18. Describe how the proposed capital and/or research activity has been developed to account for and support equality, diversity and inclusion.

Economic impact, public benefit and value for money

19. Describe how the proposed infrastructure and research will generate sustained socio-economic returns from the UKRPIF investment.

Your response could include, but is not limited to:

- i. Translation and commercialisation of research (e.g. new IP; spinouts)
- ii. Benefits to industry (from SMEs to large-scale multinational companies)
- iii. Benefits to society
- iv. Contributions to local economic growth
- v. Job creation
- vi. Attracting foreign direct investment (FDI)

20. Describe the public benefit and value for money benefits of the proposed capital and research activity.

Your response should include:

- i. How the proposed capital activity is new and innovative.
- ii. How the proposed infrastructure will be available for public use.
- iii. How the infrastructure and supported research activity will be sustained long-term.