

UK Research Partnership Investment Fund

Round seven: FY 2023-25

Annex A: Document checklist

Please complete this annex and include in your bid submission.

Section	Further information	Tick if complete
All sections	<p>The Full bid template and annexes A-D should be provided in separate files and can be sent zipped or unzipped.</p> <p>Folders and files should be clearly labelled to include the provider and project name (abbreviated if required) and title of bid section (e.g. 'Full bid', 'Annex A', 'Annex B' etc).</p>	..
Full bid template	<p>The completed Full bid template should be submitted as a standalone PDF.</p> <p>The total length including the Gantt chart and risk register must not exceed 24 pages.</p>	..
Full bid template	<p>The application should be signed by the head of the lead HEP on page 2 of the Full bid template. Signatures of heads of partner HEPs should also be provided, if applicable.</p>	..
Annex B: Building works, equipment purchases and environmental sustainability	<p>The completed Annex B template should be submitted as a standalone PDF.</p>	..
Annex B: Building works, equipment purchases and environmental sustainability	<p>An options appraisal should be undertaken during development of application, in line with standard government guidance.¹ Confirmation that this has been completed should be provided in Annex B.</p>	..

¹ See 'The Green Book: Appraisal and Evaluation in Central Government' for further information -

<https://www.gov.uk/government/publications/the-green-book-appraisal-and-evaluation-in-central-government>.

<p>Annex B: Building works, equipment purchases and environmental sustainability</p>	<p>Section 2a and 2b in Annex B should be completed to demonstrate that due consideration has been made to reducing the potential environmental impacts of the proposed capital and research activity.</p>	<p>..</p>
<p>Annex C: Financial information</p>	<p>The completed Annex C template should be submitted as a standalone .XLS (Excel) file.</p>	<p>..</p>
<p>Annex C: Financial information</p>	<p>Financial information in Annex C must reflect figures provided in the Full bid and Annex B sections.</p>	<p>..</p>
<p>Annex C: Financial information</p>	<p>Co-investment information in Annex C must reflect letters of support and supporting evidence provided in Annex D.</p> <p>Details of recurrent funding should be fully disclosed, including start and end dates, and remaining spend. In-kind contributions should be described and costed in full, and details provided of the valuation methodology. Example methodologies are provided in Appendix 2 of the Bid Guidance.</p>	<p>..</p>
<p>Annex D: Evidence of co-investment</p>	<p>Evidence of eligible co-investment for every co-investor and details of their commitment(s) should be included in Annex D. Refer to Section 5 (paragraphs 54-71) in Guidance for Applicants to ensure that co-investment meets the eligibility requirements.</p>	<p>..</p>
<p>Annex D: Evidence of co-investment</p>	<p>Append the co-investment evidence to a completed summary of co-investment cover sheet (section 1) and provide this as one collated PDF file.</p>	<p>..</p>