

# UKRI Policy Internships Scheme

## Host Partner Information

This document contains information about the host partners, the internship opportunities available, organisational eligibility by Research Council and contact details.

Applicants can apply to only one host partner but are invited to note a second choice on their application. Applicants may be contacted by the host partner noted as their second choice should additional opportunities become available.

Some host partners only accept applications from students funded by certain Research Councils, where this is the case, the details are highlighted within the relevant section.

The internship funding details will depend on the applicant's Research Council and which host partner is chosen. Applicants should ensure that they read the details contained within the Applicant Guidance document carefully. For the purposes of applying to this scheme, students funded through UKRI Centres for Doctoral Training in Artificial Intelligence should follow the eligibility criteria and funding details for EPSRC grants.

A number of host partners will require students to undergo security vetting before they can start their internship. Please consult each host partner's information page for more details.

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## Northern Ireland Assembly Research and Information Service (RaISe)



**6 internships available for AHRC, BBSRC, EPSRC, ESRC, MRC and NERC students**

### **About the Northern Ireland Assembly Research and Information Service (RaISe)**

The Northern Ireland Assembly is the devolved legislature in Northern Ireland, empowered by the Northern Ireland Act 1998, to act only in areas that Westminster has transferred to it. It fulfils its roles and responsibilities through the work of its 90 Members of the Legislative Assembly (MLAs), when they engage in debate and make decisions in their constituency, committee and plenary capacities, on matters relating to policy, legislation and public finance in Northern Ireland.

The Assembly's Research and Information Service (RaISe) enables the work of MLAs in these three capacities. It also supports the work of Assembly Secretariat and others, including other legislatures, especially when the Assembly is not fully functioning.

In a timely and accessible manner, RaISe provides its users with dedicated, comprehensive research services, including delivery of relevant, non-partisan, robust, evidence-informed research briefings - oral and written. Its four Research Teams are: Health and Social Care, Statistics and Mapping; Political Institutions, Equality, Justice, Families and Education; Communities, Infrastructure and Environment; and, Finance and Economics.

Work undertaken by RaISe researchers extends to a wide breadth of sectors, reflecting the broad scope of devolved areas in which the Assembly is empowered to act. Consequently, the RaISe researchers regularly engage with diverse sectors and stakeholders, e.g., all government departments across the United Kingdom (UK), the Republic of Ireland and elsewhere, non-departmental and arm's length bodies, non-governmental organisations, other legislatures, councils, voluntary and community groups, schools, further and higher education and institutions, think tanks, institutes, academia, labour unions, professional organisations, bodies and associations, the legal community, private firms from industry, business and banking, and, the general public.

To view examples of RaISe written briefings and its *Research Matters* blog articles, as well as general RaISe information, click on: <http://www.niassembly.gov.uk/assembly-business/research-and-information-service-raise/>

### **Policy Internship Opportunities at the Northern Ireland Assembly RaISe**

The breadth of work undertaken by RaISe researchers extends across diverse sectors and stakeholders. For this reason, the work that could be undertaken by student interns under this Scheme could be relevant to any one of the following Research Council (RC) UK remits: ESRC (Economic and Social RC); AHRC (Arts and Humanities RC); NERC (Natural Environment RC); EPSRC (Engineering and Physical Sciences RC); MRC (Medical RC); and, BBSRC (Biotechnology and Biological Sciences RC).

For the duration of a three-month internship in RaISe, an intern will join one of the Research Teams, which will be determined by its subject specialisms and areas of interest. During all placements in RaISe under the Internship Scheme, the students are to: provide research on policy issues of interest to MLAs, the Assembly Secretariat and or others; contribute to various aspects of the Research Team's work, including replying to MLA and or other queries; produce at least one written research briefing on an agreed topic and at least one blog article for *Research Matters*; undertake opportunities to develop: greater understanding of the unique research and information needs that arise during the policy and or law-making processes in Northern Ireland; and, skills that better equip the students to: distil research findings in short timeframes; write concisely for non-specialists in an accessible, non-partisan and balanced manner, including infographics and data visualisation; and, present written research briefings in a formal setting.

A student must undertake the internship in a manner that assists, and does not hinder, the Assembly Commission in achieving its strategic priorities. The intern must comply with all relevant Assembly policies, procedures and practices, including those that are equality related policies, practices and those that are RaISe-specific. All will be identified and discussed during the Programme for Induction and Learning & Development, as provided to each intern.

### Testimonials from Past Interns

A former PhD student intern from Imperial College London noted the following about his experience in the Northern Ireland Assembly:

*Completing a policy internship in the Assembly's RaiSe was an eye-opening and enriching experience that will have a huge impact on how I approach the rest of my PhD and how I view my options beyond my PhD. Throughout my time, I joined a Research Team and contributed to it work as a valued team member, not "just the intern". I gained broad experience, including developing my written and oral communication skills and undertaking research in new fields. This experience has served to expand how I think about my PhD research and its potential impact in policy and law-making contexts and beyond. I would strongly recommend such an internship to others.*

### How will we be recruiting?

We in the Northern Ireland Assembly will host a maximum of 6 internships under the 2021/22 Scheme.

We will be working together with the Parliamentary Office of Science and Technology (POST), the Scottish Parliament Information Centre (SPICe) and Senedd Research, to select and interview potential candidates for the internships hosted the four parliaments/assemblies.

In addition, throughout our networks, we disseminate information about these opportunities via the Northern Ireland Assembly's university partners under its "Knowledge Exchange Seminar Series" – commonly known as KESS - along with others.

Prior to interview, all interested PhD students will need to confirm that they can cover their travel and subsistence costs for attending the London interview with their Doctoral Training Grant.

### Security Restrictions

For security vetting purposes, each intern participating in the Scheme will be required to provide:

- A copy of a current Access NI basic level certificate, issued in the three months prior to undertaking the internship during the agreed dates: <https://www.nidirect.gov.uk/campaigns/accessni-criminal-record-checks>;

or,

- An equivalent of the above - see: <https://www.gov.uk/disclosure-barring-service-check/overview>; <https://www.mygov.scot/disclosure-types?via=https://www.disclosurescotland.co.uk/>.

If the intern does not possess such a certificate, applying and obtaining it will take up to two weeks, approximately.

### Working Arrangements and Location

For the 2021-22 internships hosted by the Northern Ireland Assembly - RaiSe - under this Scheme, the working arrangements include full- and part-time, in accordance with agreed work patterns under relevant Assembly equality-related policies, as appropriate.

Applications from part-time registered students are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis.

In addition, please note that remote working, in whole and/or in part, may be necessary due to COVID considerations.

Finally, RaiSe offices are located in Parliament Buildings, on the Stormont Estate, in East Belfast.



**Contact:** Eileen Regan **Email:** [eileen.regan@niassembly.gov.uk](mailto:eileen.regan@niassembly.gov.uk)

# Scottish Parliament Information Centre (SPICe)



**3 internships available for AHRC, BBSRC and NERC students**

## About SPICe

SPICe is the Scottish Parliament's in-house research unit, providing information and research to 129 Members of the Scottish Parliament (MSP), and their staff.

SPICe provides impartial and accurate advice and briefings to individual MSPs and parliamentary committees. This is an exciting time to be working in SPICe; analysing the overarching themes of [Covid, Climate and Constitution](#) across all of the devolved subject areas, as well as many reserved subjects where there is a devolved policy interest. Our research is relied upon by MSPs from all sides and shared widely. SPICe Research consists of three units:

- The Environment, Rural, Constitution and International Relations Research Unit covers a wide range of areas, including: Planning, Rural Affairs, Environment, Transport, Climate Change, Energy, Agriculture and Fisheries.
- The Financial Scrutiny Unit scrutinises public finances and the economy.
- The Justice, Health and Social Affairs Research Unit covers a wide range of areas, including: Health, Social Care, Civil and Criminal Justice, Parliament and Constitution, Culture, Children's Services, Education, Lifelong Learning, Housing, and Equal Opportunities.

Further information is available from [SPICe's Website](#).

## Policy Internship opportunities at SPICe

Interns based in SPICe will join one of our Research Units, and will focus on providing at least one proactive Research Briefing. You are also expected to contribute to all aspects of the work of the unit that you join, and you will have the opportunity to get involved in the day-to-day work of the Parliament by contributing to briefings for Committees and helping to answer enquiries from MSPs.

Interns undertaking this placement will have an opportunity to get first-hand experience of working in a political environment and will develop a good knowledge of policy-making, law-making and scrutiny processes. Examples of the work of previous interns includes:

- [COP26 – An Introduction to the UN Conference of the Parties](#)
- [Blue Carbon](#)

### Testimonials from past interns

**Roxana Shafiee (NERC)** - Conducting an Environmental Sciences PhD, I had often heard about the importance of 'engaging with policy' in light of urgent climate change issues. I applied to the UKRI policy internship to gain insight into this elusive policy engagement 'black box', with the hope of learning how to become a more effective communicator of complex scientific ideas. My time at SPICe was a transformative experience, clarifying my motivation to continue working closely with policy and policy makers in the future — in some capacity — alongside my academic research. My main project was to produce a research briefing on blue carbon, a timely issue which allowed me to develop new scientific and policy knowledge outwith my PhD research, with the support of a brilliant group of colleagues with years of experience in providing subject-specialist support. The highlight of my internship was working directly with parliamentary committees, providing support on blue carbon in relation to its role in reaching net zero. This exceptional opportunity allowed me to see first-hand how Parliament scrutinises the work of Government and to see the direct impact of my work — an experience which left me feeling that I was making a positive difference in society. Since completing my PhD, I have taken on a fixed-term role within SPICe as a researcher before I begin a post-doctoral academic position.

**Ellie Wood (NERC)** - I had a brilliant three-month internship with SPICe, producing a briefing on the UN Biodiversity Conference (COP15) and how international commitments to halt and reverse biodiversity loss can be translated into Scottish policy. This included reviewing academic literature, researching policy areas that impact biodiversity, and interviewing experts and stakeholders on these topics. It was exciting to research something new, keeping an eye on relevant news and developments, and rewarding to produce a briefing that could inform evidence-based policy. During my internship, I also [blogged about Scotland's biodiversity](#) and contributed to two other research briefings. I felt really included at SPICe from the start and was given great support throughout my internship, helping to develop my skills in science communication and writing impartially. I attended meetings and events, developing a good understanding of the workings of the Scottish Parliament and the life of a researcher there. I'd really recommend the internship as an opportunity to research a topic outside of your PhD, learn more about policymaking and the role of research, develop research and writing skills, and experience work in a new, friendly, and fascinating environment.

### How will we be recruiting?

We will be working with Parliamentary Office of Science & Technology (POST), Senedd Research, and the Northern Ireland Assembly on the selection and interviewing of potential candidates for placements with the parliamentary offices.

Interviews will be held in London in the autumn, and we anticipate that we will have up to three places available. Students interested in a placement with the parliamentary offices will need to confirm first that they can cover their Travel & Subsistence costs for attending an interview in London from their Doctoral Training Grant.

### Security restrictions

Full Parliamentary security vetting required.

### Working arrangements and location

We are normally based in the Scottish Parliament building at Holyrood, Edinburgh. However, we may have to make remote working arrangements considering current circumstances. Applications from part-time registered students will be considered. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis.

### Contact

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**Senedd Research****Senedd Cymru  
Welsh Parliament**

*10 internships available for AHRC, BBSRC, EPSRC, ESRC, MRC, NERC students*

### **About Senedd Research**

Senedd Research is the in-house research service in [Senedd Cymru / the Welsh Parliament](#), which provides research and analysis to support all Members of the Senedd in their parliamentary roles. It is one of the four parliamentary hosts of the UKRI Policy Internship Scheme.

Senedd Research provides impartial, independent, and expert research and analysis to support Members of the Senedd in their roles as elected representatives, and to help them conduct high quality scrutiny of policy and legislation.

This is an exciting and busy time to join the devolved legislature as the Sixth Senedd is newly established, with fresh ambitions to represent the interests of Wales and its people, make laws, agree Welsh taxes and hold the Welsh Government to account.

Senedd Research consists of:

- four research teams providing specialist advice on specific areas of policy: economy, communities and local government; education and lifelong learning; environment and transport; and health and social policy;
- a Financial Statistics Unit providing finance and statistical information;
- a team providing advice on the Senedd, the constitution, UK and EU legislation, elections, referendums and the EU withdrawal process;
- a Library providing a full range of reference and information services, and
- a knowledge exchange programme lead, who works to connect the Senedd with the research community in Wales and beyond to help improve the quality of evidence available to the parliament.

You can find out more about us and our work on [our website](#).

### **Policy Internship Opportunities with Senedd Research**

Interns based with Senedd Research will join one of our policy teams, depending on their subject knowledge and areas of interest. They will focus on providing information on policy issues of interest to Members of the Senedd and will be expected to contribute to all aspects of the diverse work of the team that they join. This will include producing at least one research briefing and also writing research articles on topical issues. They will be involved in the fast paced, day-to-day work of the Senedd by contributing to briefings for Senedd committees and helping to answer a range of enquiries from Members of the Senedd. They will see how academic research is used in parliamentary business and have the opportunity to work with a variety of stakeholders including NGOs, academics, industry representatives and others.

Interns will have an opportunity to get first-hand experience of working in a political environment. Through working directly with Members of the Senedd they will develop a good knowledge of policy-making, law-making and scrutiny processes, and with that, an understanding of political sensitivity. They will take part in a programme of induction about the work of the Senedd, including attending First Minister's Questions. They will work in an integrated way with other services including Senedd lawyers, clerking teams, translation services and communications to maximise the impact of their work.

For many interns, their Senedd Research experience has been the start of a new career in policy and parliamentary research.

### Testimonials from past interns

Thomas Mitcham, who carried out the internship in 2020, said: “I couldn’t have asked for a better experience at Senedd Research. I felt a part of the team from the first day and received great training and support from colleagues. I had the opportunity to sit in on ministerial scrutiny sessions, write research briefings and blogs on fast-moving events and respond directly to enquiries from politicians. The internship gave me a real insight into how legislative bodies work on a day-to-day basis, and allowed me to be a part of that process from the beginning. The Welsh language classes were also a real highlight! I would highly recommend applying for a policy internship at Senedd Research.”

Articles by former students describe their experience: [Hayley Moulding](#), [Eleanor Warren-Thomas](#), and [Piotr Wegorowski](#).

Here are a few examples of outputs produced by our interns:

[The impact of oil spills](#), [Wales declares a climate emergency](#), [Sustainable Management of Natural Resources and the Environment \(Wales\) Act 2016](#), [The red meat sector in Wales](#).

### How will we be recruiting?

We will be working together with the other Parliamentary Hosts; the Parliamentary Office of Science & Technology (POST), the Scottish Parliament Information Centre (SPICe) and the Northern Ireland Research & Information Service (RaISe) on the selection and interviewing of potential candidates for placements with one of the four parliamentary offices. Interviews will be held in October/November.

### Security restrictions

Students must have resided in the UK for a minimum of three years. The successful candidates placed in Cardiff will have to undergo security vetting. The security vetting will be to Counter Terrorist Check (CTC) level and will require the candidate to complete an online security questionnaire with United Kingdom Services Vetting (UKSV). Placements are subject to the successful completion of this level of security vetting.

### Working arrangements and location

Students placed with us will be based at the Senedd Commission offices adjoining the Senedd building in Cardiff Bay (subject to Covid-19 restrictions), remote working is also possible.

Applications from part-time registered students are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis.



### Contact

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**Ymchwil y Senedd****Senedd Cymru  
Welsh Parliament**

**Hyd at 10 o interniaethau ar gael ar gyfer myfyrwyr AHRC, BBSRC, EPSRC, ESRC, MRC, NERC**

### Gwybodaeth am Ymchwil y Senedd

Gwasanaeth fewnol yn [Senedd Cymru / the Welsh Parliament](#) yw Ymchwil y Senedd ac mae'n cynnig gwasanaethau ymchwil a dadansoddi i helpu holl Aelodau o'r Senedd a'u staff yn eu swyddi seneddol. Mae'n un o bedair swyddfa seneddol sy'n rhan o'r Cynllun Interniaeth Polisi UKRI.

Mae Ymchwil y Senedd yn darparu gwasanaethau ymchwil a dadansoddi diduedd, annibynnol ac arbenigol i helpu Aelodau o'r Senedd yn eu gwaith fel cynrychiolwyr etholedig ac i sicrhau eu bod yn gallu craffu'n effeithiol ar bolisi a deddfwriaeth.

Mae hwn yn amser cyffrous a phrysur i ymuno â'r ddeddfwrfa ddatganoledig gan mai newydd ddechrau mae'r Chweched Senedd, ac mae uchelgeisiau newydd o safbwynt cynrychioli buddiannau Cymru a'i phobl, deddfu, cytuno ar drethi yng Nghymru a dwyn Llywodraeth Cymru i gyfrif.

Mae Ymchwil y Senedd yn cynnwys:

- pedwar tîm ymchwil sy'n rhoi cyngor arbenigol ynghylch meysydd polisi penodol: yr economi, cymunedau a llywodraeth leol; addysg a dysgu gydol oes; yr amgylchedd a thrafnidiaeth; ac iechyd a pholisi cymdeithasol;
- Uned Craffu Ariannol sy'n rhoi gwybodaeth ariannol ac ystadegol;
- tîm sy'n rhoi cyngor ynghylch y Senedd, y cyfansoddiad, deddfwriaeth y DU a'r UE, etholiadau, refferenda a'r broses o ymadael â'r UE;
- llyfrgell sy'n cynnwys amrywiaeth lawn o wasanaethau cyfeirio a gwybodaeth; ac
- arweinydd rhaglen cyfnewid gwybodaeth, sy'n gweithio i gysylltu'r Senedd â'r gymuned ymchwil yng Nghymru a'r tu hwnt i helpu i wella ansawdd y dystiolaeth sydd ar gael i'r senedd.

Mae rhagor o wybodaeth amdanom ni a'n gwaith ar [ein gwefan](#).

### Interniaeth Polisi - cyfleoedd gydag Ymchwil y Senedd

Bydd interniaid Ymchwil y Senedd yn ymuno ag un o'n timau polisi, gan ddibynnu ar eu gwybodaeth bwnc a'u meysydd diddordeb. Byddant yn canolbwyntio ar ddarparu gwybodaeth am faterion polisi sydd o ddiddordeb i'r Aelodau o'r Senedd a bydd disgwyl iddynt gyfrannu at bob agwedd ar waith amrywiol y tîm y byddant yn ymuno ag ef. Bydd hyn yn cynnwys cynhyrchu o leiaf un papur ymchwil ac ysgrifennu erthyglau ymchwil ar faterion cyfoes. Byddant yn rhan o fwrwm gwaith y Senedd o ddydd i ddydd, drwy gyfrannu at sesiynau briffio ar gyfer pwyllgorau'r Senedd a helpu i ateb ymholiadau amrywiol gan Aelodau o'r Senedd. Byddant yn gweld sut mae ymchwil academiaidd yn cael ei defnyddio mewn busnes seneddol ac yn cael cyfle i weithio gydag amrywiaeth o randdeiliaid gan gynnwys cyrff anllywodraethol, academyddion, cynrychiolwyr diwydiant ac eraill.

Bydd interniaid yn cael profiad uniongyrchol o weithio mewn amgylchedd gwleidyddol. Drwy weithio'n uniongyrchol gydag Aelodau o'r Senedd byddant yn dysgu am y broses o ddatblygu polisiau, deddfu a chraffu a, drwy hynny, yn dod i ddeall sensitifrwydd gwleidyddol. Byddant yn cymryd rhan mewn rhaglen gynefino i ddysgu am waith y Senedd, gan gynnwys mynd i sesiynau Cwestiynau i'r Prif Weinidog. Byddant yn gweithio'n integredig gyda gwasanaethau eraill gan gynnwys cyfreithwyr y Senedd, y timau clericio, a'r gwasanaethau cyfieithu a chyfathrebu er mwyn sicrhau bod eu gwaith yn cael y dylanwad mwyaf bosibl.

I nifer o interniaid, mae eu profiad gydag Ymchwil y Senedd wedi arwain at yrfa newydd ym maes polisi ac ymchwil seneddol.

### Tystebau o interniaid y gorffennol

Dyweddodd Thomas Mitcham, intern yn 2020: : "I couldn't have asked for a better experience at Senedd Research. I felt a part of the team from the first day and received great training and support from colleagues. I had the opportunity to sit in on ministerial scrutiny sessions, write research briefings and blogs on fast-moving events and respond directly to enquiries from politicians. The internship gave me a real insight into how legislative bodies work on a day-to-day basis, and allowed me to be a part of that process from the beginning. The Welsh language classes were also a real highlight! I would highly recommend applying for a policy internship at Senedd Research."

Mae erthyglau gan gyn-fyfrwyr yn disgrifio eu profiad: [Hayley Moulding](#), [Eleanor Warren-Thomas](#), a [Piotr Wegorowski](#).

Dyma rai enghreifftiau o'r hyn y mae ein hinterniaid wedi'i gynhyrchu:

[Effaith gollyngiadau olew, Cymru yn cyhoeddi argyfwng hinsawdd](#), [Rheolaeth gynaliadwy o adnoddau naturiol a Deddf yr Amgylchedd \(Cymru\) 2016](#), [Y sector cig coch yng Nghymru](#).

### Sut y byddwn yn recriwtio?

Byddwn yn gweithio ar y cyd â chanolfannau seneddol eraill: y Swyddfa Seneddol Gwyddoniaeth a Thechnoleg (POST), Canolfan Wybodaeth Senedd yr Alban (SPICe), a Gwasanaeth Ymchwil a Gwybodaeth Gogledd Iwerddon (RAISE) i ddewis a chyfweld ymgeiswyr posibl i'w lleoli yn un o'r pedair swyddfa seneddol. Cynhelir y cyfweiliadau ym mis Hydref/Tachwedd.

### Cyfyngiadau diogelwch

Rhaid i'r ymgeiswyr fod wedi byw yn DU am o leiaf dair blynedd. Bydd yn rhaid i'r ymgeiswyr llwyddiannus a gaiff eu lleoli yng Nghaerdydd gael eu fetio gan y gwasanaeth diogelwch. Rhaid cael cliriad diogelwch hyd at lefel Gwiriad Gwrthderfysgaeth (CTC) a bydd gofyn i'r ymgeisydd gwblhau holiadur diogelwch ar-lein gyda United Kingdom Security Vetting (UKSV). Mae'r lleoliadau'n amodol ar gwblhau'r lefel hon o fetio diogelwch yn llwyddiannus.

### Trefniadau gwaith a lleoliad

Bydd myfyrwyr a gaiff eu lleoli gyda ni yn gweithio yn swyddfeydd Comisiwn y Senedd drws nesaf i adeilad y Senedd ym Mae Caerdydd (yn amodol ar gyfyngiadau Covid-19), ond bydd yn bosibl gweithio o bell hefyd.



### Cyswllt

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# The Parliamentary Office of Science and Technology (POST, UK Parliament)

*30 internships available for AHRC, BBSRC, EPSRC, ESRC, MRC, NERC and STFC students*

## About POST

[POST works in the House of Commons and the House of Lords](#) to make the best research evidence available for MPs and Peers. These decision-makers use POST to help them to examine the work of Government and to represent the people.

Our work is trusted as we are independent, non-biased and non-political. We cover everything from energy and climate change, to education and child welfare, to economics and crime, to digital technologies, artificial intelligence and beyond.

We, and the interns we work with, make scientific research accessible to Parliament in a number of exciting ways:

- we publish respected and influential briefings. You can see these [on our website](#);
- we advise groups of MPs and Peers;
- we hold seminars and events in Parliament;
- we create links between Parliament and the research community; and
- we work with and support other parliaments around the world.

## Policy Internship opportunities at POST

Research students (who we call research fellows) have told us that their experience with POST can be life-changing. They get experience working at the centre of our democracy.

Fellows normally help us to research, write, publish and publicise a briefing for Parliament. However, our Fellows may also spend time working directly with MPs and Peers on committees, or working in other exciting research teams in Parliament. Fellows may also get involved [in the organisation of events](#), they may produce content for [other high profile publications such as the House Magazine](#), and they may participate in outreach activities with the expert community.

By the end of your time in POST, you will have developed a unique understanding of our democracy, created important relationships with key stakeholders, and have conducted new and exciting research. You will also have developed new communication and relationship skills that will be valuable for your future career.

Working in Parliament may sound scary – but it isn't! Our fellows work closely with our small and friendly team, who ensure that they have a positive experience. We normally have multiple fellows with us at any one time, so you will also have a network of peer support.

We are also committed to increasing diversity, so we would really welcome and encourage applications from underrepresented groups.

For more information on POST fellowships, [please see our frequently asked questions page](#).

### Testimonials from former POST research fellows

“It’s been an incredible experience.” – Frankie Boyd, [Early Interventions to Reduce Violent Crime](#), POSTnote 599

“The POST fellowship was one of the best experiences of my PhD. I learnt a lot about communicating in a policy context, in a really supportive and friendly working environment. The writing skills and policy experience I have gained are already helping me in my new research job, working in climate policy research. I would wholeheartedly encourage anyone interested in science policy to apply for a POST fellowship, I can pretty much guarantee you won’t regret it.” – Heather Plumpton, [Climate change and agriculture](#), POSTnote 600

“I took a step away from the lab to explore the world of science policy, and it was the most insightful experience of my PhD so far! Working as a Postgraduate Fellow at POST was a wonderful opportunity and I’d highly recommend the Policy Internships scheme” – Alana Dowling, [Reservoirs of Antimicrobial Resistance](#), POSTnote 595

In 2021, an evaluation of POST fellowships ‘[Understanding the outcomes and impacts from PhD policy fellowship schemes](#)’ was published. Spotlights on the experiences of recent fellows will also be published shortly on the POST website.

### How will we be recruiting?

We work with the National Assembly for Wales Research Service, the Scottish Parliament Information Centre, and the Northern Ireland Assembly Research and Information Service to select candidates. Allocation of candidates to each parliamentary office is determined by preference and ability to host.

Interviews will be held remotely in early November. You must be eligible to work in the UK.

POST is committed to equality of opportunity. We will make reasonable adjustments to ensure that disabilities or conditions don’t exclude prospective fellows from this opportunity. Please let us know as soon as possible to discuss how we can meet your requirements.

### Security restrictions

All Fellowship offers are conditional on obtaining [security clearance](#) which can take up to three months.

For the interview you will need to provide a passport/driver’s licence and proof of address.

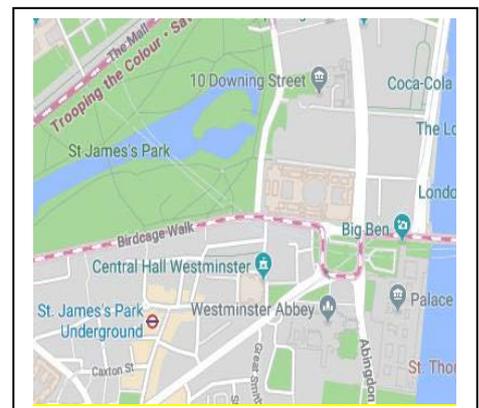
POST is bicameral and strictly non-partisan. Fellows will need to abstain from any political activity for the duration of their Fellowship and to uphold the principles of parliamentary service, including impartiality and confidentiality.

### Working arrangements and location

We take fellows full-time for three months or part-time over a longer period. You may be based in Parliament in London, may be working remotely from home, or a combination of the two. If you are successful, we will discuss the hours and location with you.

Subject to the signing of a contract with the House of Commons, Fellows are allocated a laptop and desk space in Parliament (if needed).

Applications from part-time registered students are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis.



### Contact

AHRC and MRC | Sarah Bunn | Biology and health | 0207 219 1860 | [bunnsk@parliament.uk](mailto:bunnsk@parliament.uk)

BBSRC | Cristiana Vagnoni | Biology and health | 0207 219 2158 | [vagnonic@parliament.uk](mailto:vagnonic@parliament.uk)

NERC | Jonathan Wentworth | Energy and environment | 0207 219 2161 | [wentworthj@parliament.uk](mailto:wentworthj@parliament.uk)

EPSRC | Lydia Harriss | Physical and digital science | 0207 219 8380 | [harrissl@parliament.uk](mailto:harrissl@parliament.uk)

STFC | Lorna Christie | Physical and digital science | 0207 219 5829 | [christiel@parliament.uk](mailto:christiel@parliament.uk)

ESRC | Abbi Hobbs | Social science | 0207 219 2841 | [hobbsa@parliament.uk](mailto:hobbsa@parliament.uk)

## Committee on Climate Change (CCC)



**3 internships available for AHRC, BBSRC, EPSRC, ESRC, MRC and NERC students**

### About the Committee on Climate Change

[The Committee on Climate Change](#) (CCC) is an independent, statutory body established under the 2008 Climate Change Act. Our purpose is to advise the UK Government and Devolved Administrations on emissions targets and report to Parliament on progress made in reducing greenhouse gas emissions and preparing for climate change. Our strategic priorities are to:

- Provide independent advice on setting and meeting carbon budgets and preparing for climate change
- Monitor progress in reducing emissions and achieving carbon budgets and targets
- Conduct independent analysis into climate change science, economics and policy
- Engage with a wide range of organisations and individuals to share evidence and analysis

The CCC has had a significant impact on the UK's climate and energy strategies and is held in high regard internationally as a model for effective governance in climate policy. Our 2019 report 'Net Zero – The UK's contribution on stopping global warming' set out a Net Zero GHG target for 2050, adopted by Parliament in June 2020. Work is now on-going on how to achieve this target.

### Policy Internship opportunities at the Committee on Climate Change

The interns will work in an area related to GHG mitigation. The placements are likely to involve: analysing and synthesising evidence; developing spreadsheet and modelling tools; communicating and collaborating with experts; and report drafting. Precise areas of work will be determined by priorities at the time, but could involve the following areas:

- Assessment of greenhouse gas abatement potential and costs in key sectors such as buildings or industry, including assessment of policy options and demand side response and policy solutions.
- Contributing to updating the CCC indicator framework for monitoring emissions reduction across sectors to hold government to account.
- Contributing to work on land use bringing together multiple objectives such as climate mitigation and adaptation, biodiversity and nature-based solutions.
- Analysis of cross cutting themes such as ensuring a Just Transition to Net Zero, how to engage people in policy development, assessment of who pays and distributional impacts of Net Zero.
- Analysis of International pathways and action by other countries on climate change.
- Contributing to work being undertaken in the transport sector e.g. modal shift and demand side reduction, the role of connected and autonomous vehicles, scenarios for travel post Covid.

Note that the role is not about the science of climate change, but focuses on the evidence base for options to reduce GHGs across the economy to 2050 and beyond. Candidates will work alongside other CCC secretariat members, and have access to key stakeholders across government, industry and academia. They will produce a peer-reviewed summary of their work, and have the opportunity to present this to members of the Committee. Candidates will quickly become an expert in a new area, develop skills to write and present information in an accessible way and improve their confidence in working with leading experts in the climate change area.

### Testimonials from past interns

*“Doing the policy internship scheme at the CCC is a great opportunity to work in an enthusiastic and welcoming team. The work is both rewarding and challenging, and it’s a great chance to take a break from your PhD, experience an intellectually stimulating workplace outside of academia, and also be part of the UK climate effort. If you have the chance to work here I thoroughly recommend you take it.”*

*“I’ve thoroughly enjoyed my time at the CCC, learned a huge amount about decarbonising the UK economy, and the workings of UK climate policy. The knowledge will definitely change the way I conduct by PhD and enable my research to have a great impact on policy making”*

*“I had an awesome experience at the CCC, learning how to apply analysis to real world problems, think about solutions and how the policy making process needs to change.”*

### How will we be recruiting?

Applications will be sifted against the NERC studentship criteria as well as take account of CCC priorities at the time.

Successful applicants will be invited to interview.

If you have any questions about the potential projects or working at the CCC please contact us via the details below.

### Security restrictions

Students will be required to obtain a Disclosure Scotland Clearance.

The application should be made 8 weeks before the start of the internship.

### Working arrangements and location

The placement will last 3 months, starting at a date convenient to both CCC and the applicant.

CCC offices are located at 1, Victoria Street, London SW1E 5ND. CCC staff have the choice to continue working from home or to come into the office. There is limited desk capacity and a desk booking system is in place.

CCC offices are located near Parliament Square and Green Park underground stations. There is secure space for parking bikes.

Applications from part-time registered students are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis. Flexible working can be arranged on agreement with the manager.

### Contact

**Name:** Ewa Kmietowicz

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**Tel:** 07920211581

## Department for Education (DfE)



*1 internship available for AHRC, BBSRC, EPSRC, ESRC, MRC and NERC students*

### About DfE's Behavioural Insights Unit

DfE is a UK government department with responsibility for children's services and education, including higher and further education policy, apprenticeships and wider skills.

The Behavioural Insights Unit (BIU) was set up in 2017 to provide dedicated behavioural science expertise to the department. The unit has three key objectives;

- To support the department to use behavioural insights to tackle policy challenges,
- To support the department to commission high quality behavioural research
- To build the department's knowledge and ability to apply behavioural insights.

Examples of our work include developing behavioural approaches to increase the number of girls studying STEM, increase the uptake of free childcare and increase the number of high achieving disadvantaged students applying for and attending top tier universities. The successful candidate will have the opportunity to work on projects of strategic importance across the educational and social care spectrum.

More broadly, the BIU sits with the department's central Strategy Unit (SU). SU are a highly collaborative, high-calibre team which carry out priority projects spanning across the whole of the Department's work. SU and the BIU work closely with ministers and the senior civil service to prioritise areas for the Department to focus on, in line with the overall strategy.

### Policy Internship opportunities at DfE's Behavioural Insights Unit

We are offering a unique opportunity to understand research impact from the policy perspective and to apply evidence from behavioural science to some of the highest priority work in educational policy. The post-holder will support and lead on the application of behavioural insights to policy projects. Specific activities:

- Work with policymakers to support them to use behavioural insights to develop effective policies.
- Undertake (or commission) behavioural insights research and present the findings to senior stakeholders.
- Build the capability of the department to understand how to apply behavioural insights to their thinking.
- Help to develop new ways of integrating behavioural research into educational policy.
- Support the department to commission high quality behavioural research, trials and interventions.

We welcome applications from candidates from a variety of academic backgrounds. To join us, candidates need to have a strong interest in behavioural insights and education policy. The ability to work collaboratively is essential as well as the flexibility and willingness to partner with key stakeholders from all areas of government and outside of it. Post holders will also need to be able to demonstrate strong communication and analytical skills, as well as a personal drive to make the most out of their role.

**Testimonials from past interns**

*“The internship scheme was a unique opportunity to experience working as part of a dynamic team in the civil service. I worked on a complex research project in the Department and was well supported by colleagues from start to finish. Each day provided a new learning opportunity. Not only did the experience help me think about the practical application of my PhD research, but it also helped me identify personal strengths as well as professional competencies to develop further.” – Aunam Quyoum, The University of Sheffield*

*“Undertaking a policy internship with the Behavioural Insights Unit in the Department for Education was an extremely memorable experience and one that I will never forget. Throughout my placement I applied my research skills and knowledge of behavioural science to real life problems and worked with a variety of teams across the department to develop effective policies. This internship provided a high level of challenge and responsibility, real-world policy experiences and exciting opportunities.” – Sophie Anderson, Durham University*

**How will we be recruiting?**

Candidates are asked to apply following the guidance. Applications will be assessed and successful candidates will be invited to interview.

The interview will consist of a pre-prepared 5-minute presentation, an assessment exercise and a number of questions which will focus on your skills, experience and your interest in the role.

Feedback can be provided for all applicants.

**Security restrictions**

The successful candidate is required to complete a basic security check. The check will require the candidate to provide proof of identity and proof of address.

**Working arrangements and location**

*Expected start date:* January 2021 (although flexible to requirements)

*Working pattern:* Full-time, part-time or flexible working

*Hours:* Full time is 37.5 hours per week

*Location:* Flexible. You can be based at either our London or Sheffield Office. We offer blended working so you can work partly in the office and partly from home. We also welcome applications from those wishing to work completely from home.

Applications from part-time registered students are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis

**Contact**

**Name:** Elizabeth Castle

**Email:** Elizabeth.Castle@Education.gov.uk

# Department for Environment, Food & Rural Affairs (Defra)



Department  
for Environment  
Food & Rural Affairs

*At least 6 internships available for AHRC, BBSRC, EPSRC, ESRC, MRC and NERC students*

## About Defra

Defra is the UK government department responsible for safeguarding our natural environment, supporting our world-leading food and farming industry, and sustaining a thriving rural economy. Our broad remit means we play a major role in people's day-to-day life, from the food we eat, and the air we breathe, to the water we drink. Defra's priorities include: a cleaner, healthier environment, benefiting people and the economy; a nation better protected against floods, animal and plant diseases and other hazards; a world leading food and farming industry; and a rural economy that works for everyone, contributing to national productivity, prosperity and wellbeing. Defra's 25 year plan has a set of ambitious goals to help improve our environment. With EU Exit and climate change high on Defra's agenda it is an exciting time to work for the department to help shape how future policy will look.

Within Defra, the Chief Scientific Adviser (CSA) is responsible for supporting Ministers, the Defra Board, the Permanent Secretary and the Executive Committee (ExCo) in their work, ensuring science, evidence and evaluation underpin decision-making. In so doing, CSA's Office (CSAO) champions science and scientists across the Defra group and makes sure Ministers and policy officials get the best quality scientific advice. Interns will be partnered within a policy team but with access to the CSA's office, giving them the opportunity to have an impact on how policy and evidence interface within Defra. Science, including the social sciences and analysts is embedded in policy making.

## Policy Internship opportunities at Defra

During the internship, you will work with the Chief Scientific Adviser's Office and Defra policy teams to provide analysis of a priority policy issue. The policy issue will be decided on in conversation with Defra and the intern to reflect current policy priorities. Examples of high-profile science-policy issues include (but are not limited to) air quality; indoor air pollutants and particulate matter; waste and resources; plastics in the environment; food and farming; alternative methods of food production, agricultural productivity, farm animal welfare, insect protein; marine conservation zones; environmental impact of flame retardants; environmental impacts of unconventional gas; trends in wildlife habitats; ecological systems; landscape character; environment and human health; emerging technologies/techniques for monitoring; futures work and citizen science or other strategic evidence needs set in a post EU-Exit context and support Global Britain and prosperity agendas, climate change, and systems mapping of key policy areas.

Outputs from the internship will be varied but projects will be designed to ensure that you can complete a piece of work. Examples include developing Evidence Statements for a policy issue, to be published by Defra and used in Defra's decision making process or undertaking other structured activities (e.g. running workshops, events, desk top studies) to support knowledge exchange and facilitate links between policy makers and the wider academic community. Alongside this, you will have the opportunity of joining the Chief Scientific Adviser and other senior policy officials on engagements with stakeholders or other Government Departments, and have access to events open to Defra employees, e.g. seminars with guest speakers, training and shadowing opportunities.

**Benefits of working with Defra:** Being embedded in Defra will provide you with valuable insight into the policy making process, particularly how research is used to inform decisions; it will improve your understanding of high profile policy issues; and working directly with policy teams gives you the opportunity to build a network of policy and evidence contacts and work in an interdisciplinary environment. You will be contributing to improving the evidence base of a high-profile policy issue, have the opportunity to produce work that will have a high impact and ensure that evidence is strongly embedded into decision-making, and will have a completed project to add to your portfolio.

Whether you're interested in a policy, research or alternative career path, the internship will develop your transferrable skills in project leadership, systematic review methods, communicating complex information to non experts, writing for a policy audience, working at pace, and balancing needs of policy and evidence. After your internship, you have the opportunity of joining a growing group of Defra internship alumni to continue access to networks after the internship finishes.

**Testimonials from past interns**

“Being given the opportunity to fully lead on my own project was a great chance to develop my skills and confidence. While challenging at times, I really enjoyed taking ownership of the project, seeing it develop, while having a very supportive team around me to help as needed. I enjoyed engaging with all colleagues and international stakeholders to make this project a full success.”

“I immensely enjoyed this placement and it has cemented my desire to work within the science policy interface. The placement has allowed me to build on skills that I think will help me to achieve my career goals and helped me to build my network within this field.”

“I feel that my communication skills, both through writing and speaking have improved significantly. I noticed a real development in the way I tried to relay information to people. I have taken this skill back to my own PhD, and it has made me think a lot more about what I am writing, the certainty of what I am saying, and whether there is a clearer way of phrasing a piece of information. It has also improved my ability to plan and organise my time and be adaptable to fit changing timelines or demands which is the nature of working in a policy environment.”

“It was fantastic to sit in on a Science Advisory Council meeting and to see the way independent advice was given to civil servants and the way senior scientists discussed government policy and government priorities.”

**How will we be recruiting?**

At least 6 policy internships are available, and shortlisted applications will be invited for informal interviews.

You do not need to have specific expertise in the example science-policy issues listed above. The evidence priorities associated with the example topics may change, and successful applicants will enter discussions with relevant policy teams at the start of the internship.

We encourage applicants from diverse backgrounds. At Defra, we passionately believe in equality, diversity & inclusion and we match that belief with action. We are committed to being an organisation in which fairness and equality of opportunity is central to the approach in business and working relationships and where the organisational culture reflects and supports these values.

Exact start dates can be decided between policy team and interns but would be expected to commence sometime between January 2022 and September 2022.

**Security restrictions**

Successful applicants will receive instructions on how to apply for CTC security clearance before starting the internship if they are based in London or a basic security check if based elsewhere.

**Working arrangements and location**

Location: London, Bristol or York depending on policy area. Defra is also well equipped for remote working. You will be based jointly in Defra’s Chief Scientific Adviser’s Office and a relevant Defra policy team. Part of the work will involve liaising with other Defra teams and external experts, and may involve short visits to other sites. Defra are open to flexible working and are happy to accommodate where possible. Applications from part-time registered students are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis.

**Contact**

**Name:** Emma Webster

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**Tel:** 0208 02 61614

## Department for Work & Pensions (DWP)



*6 internships available for AHRC, BBSRC, EPSRC, ESRC, MRC and NERC students*

### About DWP

The Department for Work and Pensions (DWP) is the UK's biggest public service department, responsible for the design and delivery of the welfare system. DWP addresses social policy challenges for all age groups e.g. tackling family conflict, the Labour Market response to the challenges of COVID-19 and the ageing population. DWP is responsible for delivering the State Pension, working age benefits, disability and sickness benefits to 22 million citizens, and the Department's broader policy remit affects the lives of everyone in the country.

DWP's ministers and senior officials make a huge number of important decisions, affecting the lives of millions. Decisions require evidence, and this is generated and translated by the Department's analysts and scientists, who work in all parts of the organisation. The Department is a large employer and offers many opportunities for graduate and postgraduate analysts who are employed as Government specialists. Analysts in Government work closely with policy makers and operational decision-makers at all levels, including Ministers. Analytical work informs policy and operations, such as Jobcentre Plus and the Pensions Service and can have a substantial impact on the lives of large numbers of people. DWP analysts design and deliver research and evaluation of policies, programmes and pilot projects to shape labour market policy, poverty reduction, disability, ageing society and welfare reform.

The Analytical Community in DWP sees over 600 members across four core professions: Economics, Operational Research, Social Research and Statistics. The Department also employs a growing number of data scientists and expert advisers in behavioural science, psychology and medicine. Analysts in DWP are based in five main hubs: Leeds, London, Newcastle, Sheffield and Manchester.

### Policy Internship opportunities at DWP

DWP offers a unique opportunity to experience an organisation that is directly responsible for both the design and the frontline delivery of its policies and services. A DWP internship will support the development of a broad range of analytical, presentational and professional skills, as well as wider professional development from e.g. in-house seminars. Each student will be matched with an area to contribute to a priority analytical project to support the development of policy or facilitate senior decision-making, via the innovative usage and translation of evidence, data and information. The work of a DWP internship will directly address and impact the research questions outlined in our Areas of Research Interest (ARI) statement\*. Students will participate in their team's wider responsibilities and gain a broad and rich insight into life in DWP as well as an overview of working in the Civil Service. Students will benefit from being part of a cohort, offering a peer support network and opportunities to share experiences with other student interns.

Some of the areas in which internship projects are available are as follows:

Labour Market Analysis; Universal Credit Research; Working Age Benefits and Housing; Disability Analysis; Work & Health Joint Unit (Employers, Health & Inclusive Employment); Pensions & Later Life Analysis; Income, Families and Disadvantage; Operations; Contracted Health and Employment Services; Financial Modelling & Analysis.

Projects vary by area but can be broadly categorised as follows:

Literature/evidence review/synthesis; quantitative analysis; qualitative research/analysis; specialist modelling or econometrics; or a combination of the above categories.

\*<https://www.gov.uk/government/publications/dwp-areas-of-research-interest-2019>

### Testimonials from past interns

**#1** *I applied because I am actively considering non-academic career options after graduation. I was able to get very detailed insights into how policies are made and what the role of civil servants is in this process. I was really made to feel part of the team and was invited to every single meeting. I thoroughly enjoyed the placement and learned a lot. I also noticed that the type of work carried out in DWP speaks a lot more to me than some of the things at university. I enjoy more short-term and output-driven projects. I also like the more collaborative aspect in the Civil Service. I am very likely to apply as an analyst in DWP.*

**#2** *I wanted experience of working in the civil service. I hoped that I would identify a future career path, as well as additional skills which I wouldn't get during my degree. I was very pleasantly surprised by my secondment. Although I expected to enjoy it, I wasn't expecting to enjoy it as much as I did, and I didn't want it to end! My project was interesting, rewarding and challenging but also manageable in the time I was given for it. It was great to see my work being used and achieving impact straight away. My team were amazing, and I feel very lucky to have been placed with them. I think it's important for PhD students to be part of a team (as PhDs can be quite isolating) and I really liked the atmosphere within the civil service. This scheme is a very good way to experience working for the civil service. I have already applied for the GORS mainstream recruitment.*

### How will we be recruiting?

Shortlisted candidates will be invited to an interview – via MS Teams or over the telephone – to determine final selections, but will not be asked to give a presentation. The ideal candidate needs to be able to work in a fast-paced team environment, planning and balancing multiple project tasks and communicating effectively with colleagues. Students should have a strong grounding in their academic discipline, but the ability to effectively operate beyond these boundaries in areas they are not specialist in. Interviews will focus on: Analytical and research methods; approaches to reviewing, assimilating and analysing data, evidence and information from different sources; communicating outputs to non-technical audiences.

There is no restriction on academic discipline, with applications welcome from a broad range of backgrounds; past students have come from: economics and econometrics, social policy, epidemiology, mathematics, history, anthropology, sociology, but this list is not limited – transferrable skills are more important than specific research interests.

Successful candidates will be matched to areas/projects based on their research interests and skills profile; we will endeavour to accommodate preferences where possible, and can offer some flexibility. Note that all internships offer the same core professional development, Government insight, embedding, shadowing and mentoring opportunities.

### Working arrangements and location

Interns will be fully embedded within a DWP team. DWP analysts work on a cross-site basis in Leeds, London, Newcastle, Manchester and Sheffield. Working from home is currently typical. Flexibility will continue with any return to office based working. During the internship travel and related expenses incurred in relation to the internship will be reimbursed by DWP – via the student's Home University – up to the Scheme's stated limit over the duration of the secondment. Full terms and conditions for the internship will be included in an agreement for successful candidates. Applications from part-time registered students are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis.

### Contact

**Name:** Steven Bond

**Email:** [steven.bond2@dpw.gov.uk](mailto:steven.bond2@dpw.gov.uk)

**Tel:** 0191 216 8341

# Food Standards Agency (FSA)



*1 internship available for AHRC, BBSRC, EPSRC, ESRC, MRC and NERC students*

## About the Food Standards Agency

The Food Standards Agency (FSA) is an independent, non-ministerial government department that works across England, Wales and Northern Ireland. We ensure food is safe, is what it says it is, and we help empower consumers to make informed choices in relation to food.

Science is at the heart of everything we do. We use science and evidence to tackle the challenges of today, to identify and address emerging risks, and to ensure the UK food safety regulation framework is modern, agile and represents consumer interests. We conduct and support a broad range of research, drawing on independent expertise of others to ensure our advice and recommendations are made based on the best available scientific evidence.

Leaving the EU hasn't changed our top priority which is to ensure that UK food remains safe and what it says it is, but it does mean that the FSA, alongside colleagues from Food Standards Scotland (FSS), is responsible for many of the combined risk analysis functions previously carried out by European Food Safety Authority and the European Commission. This puts an even greater emphasis on science and evidence needs and you have an exciting opportunity to make a genuine contribution at this critical time.

For more information about the FSA, please visit [www.food.gov.uk](http://www.food.gov.uk).

## Policy Internship opportunities at the Food Standards Agency

Policy Officer, Food Hypersensitivity, Food Policy Directorate.

Our Food Hypersensitivity Policy Team are looking for an enthusiastic doctoral research scientist to undertake a three-month placement, during which you will support ongoing strategy development for the Food Hypersensitivity Programme delivered by the Food Standards Agency (FSA).

Food hypersensitivity (food allergy and intolerance) is a major priority for the FSA, with an estimated two million people living with a diagnosed food allergy, 600,000 with coeliac disease and many more living with other food hypersensitive conditions in the UK. Our ambition is to make the UK the best country in the world for consumers with food hypersensitivity, and your inputs will contribute to these efforts, along with providing valuable experience of working in science and policy in government. Our work is built on three key themes of safety, trust and choice.

Activities will include:

- Assessing available evidence on food hypersensitivity and determining gaps.
- Assessing emerging and future priorities and making recommendations on how the FSA could address these.
- Working with the FSA's scientific and social science experts on current research projects.
- Working with policy leads on current projects and contributing to ongoing policy development, for example, the forthcoming introduction of allergen labelling changes known as 'Natasha's Law', on the potential development of a consumer 'food allergy safety scheme' (along the lines of the current Food Hygiene Rating scheme), the revision of policy on voluntary allergy labelling (e.g. 'may contain' labelling) and the potential development of a consumer reporting mechanism for allergic reactions.

### Testimonials from past interns

Sebastian's FSA Experience: 'The internship gave me a unique opportunity to learn how food policy making and regulation in the UK works. I got the chance to work closely with several teams within the FSA to learn about the different areas the FSA is involved in.' 'Specifically, I worked in the Social Science Team in a collaborative project with the London School of Economics to research emerging online food marketplaces for small businesses and home cooks. I conducted semi-structured interviews with vendors to assess how these platforms change the food market and how the FSA can regulate it to ensure food safety standards are met. Additionally, I worked in the Allergy & Intolerance Team on a project aimed at exploring reasons for differences in allergen incidences across different local authorities. We used existing data to look for trends to better inform allergen management by businesses and target local authority visits.' 'My PhD researches sustainable food practices through community-based initiatives supported by digital technologies. The internship helped me to broaden my perspective on the food system and the role of policy and regulation in changing it. To that end, I also got the opportunity to conduct interviews with key employees of the FSA to inform my own research. The FSA is a research and evidence-driven organisation and given the varied tasks I can recommend this internship to PhD students from a wide range of disciplines. It provides a friendly and flexible working environment and the opportunity to work in real projects from the first day.'

### How will we be recruiting?

Recruitment will be based on [HMG Successful Profiles](#). Expressions of interest should include a CV and supporting statement that captures why you are interested in a policy internship with us, your experience and strengths. If invited for interview (potentially by video call), we will assess your experience, strengths and behaviours. The Civil Service behaviours we will assess you on at that stage are 'Working Together' and 'Delivering at Pace'. Further information will be provided following initial screening.

Inclusivity is important to HMG and the FSA. We will endeavour to make reasonable adjustments to our recruitment processes based on personal need.

### Security restrictions

Prospective interns will be expected to meet [HMG Baseline Personnel Security Standard \(BPSS\)](#). Further details and training with respect to handling potentially sensitive information will be provided as necessary.

### Working arrangements and location

The FSA has offices in London, York, Cardiff, Belfast and Birmingham but we are also well equipped for home-based working. Under the current circumstances your internship will likely be home-based. However, there may be opportunity to travel to our office locations (or other) depending on government guidelines and where appropriate and beneficial. We support flexible patterns of working, helping you to work around existing commitments. Applications from part-time registered students are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis.

### Contact

**Name:** Lois Gaden  
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**Tel:** N/A

## Government Office for Science (GO-Science)



*7-10 internships available for AHRC, BBSRC, EPSRC, ESRC, MRC, NERC and STFC students*

### About GO-Science

The Government Office for Science (GO-Science) works at the heart of government to ensure that government policies and decisions are informed by the best scientific evidence and strategic long-term thinking. The GO-Science team is headed up by the Government Chief Scientific Adviser (GCSA) Sir Patrick Vallance, who is responsible for giving scientific advice to the Prime Minister and Cabinet.

Our priorities are:

- Supporting national growth and increasing the UK's productivity by linking science, innovation and industrial enterprise.
- Supporting regional growth by building on existing science and innovation activity across the country.
- Using technology to develop modern and cheaper public services.
- Preventing or addressing emergencies and mapping national security risks.

You can find further information about our organisation here:

<https://www.gov.uk/government/organisations/government-office-for-science>

### Policy Internship opportunities at GO-Science

- **Project Research Officer, Security and Resilience** – support the evolution of the Science Advisory Group for Emergencies (SAGE); how science can improve Government planning around major emergencies (flooding, extreme weather, infectious diseases, biosecurity) and national security challenges.
- **Project Research Officer, Emerging technology** - contributing research and analysis to understanding the technologies emerging from R&D and what they mean for the UK.
- **Project Research Officer, Futures** – this role will support horizon scanning and development of futures techniques.
- **Project Research Officer, Global Issues and Opportunities (up to 2 roles)** – supporting our work on global science, technology and innovation challenges, with opportunities focusing on international collaboration and trade and on climate change and net zero.
- **Project Research Officer, Covid (up to 3 roles)** – supporting work on Covid advice, policy & recovery, modelling, behaviour, health and international comparisons.
- **Analysts (up to 3 roles)** – opportunities to explore and define what it means to be a science or engineering leader within government; to help scope and analyse the barriers that government departments face when bringing in expertise across government, industry and academia; to extend the landscape review of academic engagement across government departments to identify best practice and key partners.
- **Systems thinking project officer** – support the promotion of systems thinking across government which could include preparing training and promotion materials.

### Testimonials from past interns

*“My UKRI internship was a brilliant opportunity for me to improve my understanding of government policymaking processes, and how scientific evidence is used in decision-making. I also developed a range of professional skills that really benefited me as my career has progressed.” – Arianna, UCL.*

*“During my three-month internship, I became involved in a number of policy projects. These included developing a value framework for public sector research establishments, researching and setting up a roundtable discussion between Sir Patrick Vallance and artificial intelligence experts, and meeting with chief scientific advisors to improve the spending review process next year. I gained knowledge in how GO-Science functions as an organisation that uses science as its foundation and how this in turn benefits the country. In addition, I gained skills in writing policy documents, hosted meetings with experts and government staff, and learnt how to coordinate ideas between teams remotely.” Tristan, Oxford*

*“My internship at GO-Science was a fantastically varied experience. I was given responsibility quickly and encouraged to pursue projects that interested me. During the three months I was able to accompany the Government Chief Scientific Advisor on an official visit, present to senior government officials, and get involved in drafting reports and briefings. Overall, the internship was interesting and very worthwhile - I learnt a lot and it was a pleasant break from the PhD.” – Nick, Manchester.*

### How will we be recruiting?

GO-Science will be fielding applications and hosting interviews from our London office or through Microsoft Teams, depending on location or current Covid-19 guidelines.

### Security restrictions

Prospective interns will be expected to meet HMG Baseline Personnel Security Standard (BPSS), details can be found [here](#), prior to taking up post.

### Working arrangements and location

You will be based in our Head Office in London or at our Manchester Hub, although there is the potential for some home or flexible working and will be dependent on current Covid-19 guidelines.

Applications from part-time registered students are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis.

10 Victoria Street, London SW1H 0NN



### Contact

**Name:** Will Collins

**Email:** [will.collins@go-science.gov.uk](mailto:will.collins@go-science.gov.uk)

**Tel:** 020 7215 4439

# Her Majesty's Inspectorate of Constabulary and Fire and Rescue Service (HMICFRS)



**2 internships available for AHRC, BBSRC, EPSRC, ESRC, MRC and NERC students**

## About Her Majesty's Inspectorate of Constabulary and Fire and Rescue Service

Her Majesty's Inspectorate of Constabulary and Fire and Rescue Services independently assesses and reports in the public interest, on police forces in England and Wales and fire and rescue services in England. Our PEEL programme of force inspections, which began in 2014, examines the effectiveness, efficiency and legitimacy of police forces in England and Wales. In 2018, we started a regular programme of inspections of England's fire and rescue services. We also publish a large number of inspection reports on specific topics, including crime data integrity, child protection, custody and counter-terrorism.

The internships will be embedded in one of three multi-disciplinary teams that work alongside each other, forming the Better Inspection Portfolio. Our Analytics and Research team is responsible for establishing and embedding the organisation's approach to inspection methodologies and undertaking research to support our inspections. Our Data and Insight team provides insightful analysis that underpin our inspections and scans data and information from a range of sources to identify notable practice and emerging problems and to assess progress in dealing with established causes of concern in police forces. Our Digital team will drive forward improvements in HMICFRS.

This is an exciting time to join the team as we are developing new ways to assess and improve the quality of data we collect from forces and services, and the methods we use to inspect forces, including greater use of digital and virtual methods. The team are developing better data visualisation and analysis through the use of tools such as Power BI and R.

## Policy Internship opportunities at Her Majesty's Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS)

Interns with HMICFRS will join the 'Better Inspections' portfolio, working with colleagues who undertake research and development to improve the methodology of inspections and who collect and analyse data from forces to assess different aspects of their performance. Examples of recent and current work include:

- Surveys of public perceptions of the police and fire and rescue services
- Focus groups with victims of crime to understand the aspects of their interactions with the police that were most important to them
- Rapid literature review of the activities and impact of fire and rescue services Research to find the most effective methods for including the views of victims in our inspections Analysis of demand for policing services using big data analytics
- Developing training in evidence gathering techniques for inspection

Interns will be linked to a particular analyst or researcher appropriate to the allocated project, who will provide support and coaching. Interns will have an opportunity to develop and apply skills in research or statistical analysis to answer questions of importance to the inspectorate, which will help improve the delivery of both policing and the fire and rescue services. They will gain an insight into how police forces and fire and rescue services are held to account and will see the challenges involved in finding out how different forces are preventing and tackling crime and how the fire and rescue service provide an emergency response service and promote fire safety education.

### Testimonials from past interns

“During my internship I’ve gained invaluable experience of working and conducting research within HMICFRS and the wider civil service. I have been able to use my research and subject skills from my PhD to develop and work on a project that will have impact within the work that HMICFRS do.

I’ve really enjoyed getting to know everyone in the team. Even while working remotely I’ve been able to meet a lot of people at various levels within the organisation, including the Chief Operating Officer, through introductory chats and wider team meetings. It’s been interesting to learn how easy it is to move across departments within the Civil Service which makes very dynamic teams and the potential for a varied career”

### How will we be recruiting?

HMICFRS will assess the applications received and invite up to 6 candidates for interview. The interview will focus on the candidate’s analytical experience and ability to communicate their findings to a range of audiences. The interview will last for approximately 45 minutes. It will either take place in Globe House in London or use Skype or Teams video conference.

### Security restrictions

Students will need to have security clearance before they start work. Clearance will involve checks of identity, employment history, nationality, immigration status, right to work in the UK, unspent convictions, continuous residence in UK for past 3 years and checks against terrorism databases. The level of clearance required for this work will be ‘counter-terrorist check’. Please see the following link for further information:

<https://www.gov.uk/government/publications/hmg-personnel-security-controls>

### Working arrangements and location

The placements will be undertaken in Globe House in London. The office is located next to Victoria Station. Due to Covid-19, all HMICFRS colleagues are currently working from home, and it is likely that the intern will need to work at home, at least for the start of their placement. Applications from part-time registered students and for flexible hours are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis.

### Contact

**Name:** Marta Lorenzo

**Email:** Marta.LorenzoTome@hmicfrs.gov.uk

**Tel:** 0300725388

# HM Courts and Tribunals Service (HMCTS)



*1 internship available for AHRC, BBSRC, EPSRC, ESRC, MRC and NERC students*

## About HMCTS

Every year, millions of people seek justice in our courts and tribunals and we are here to ensure anyone in need of our courts and tribunals receives a service that suits their needs.

We have a brand with an outstanding heritage and history and we want to build on this by updating and modernising to ensure we align our service with the society we serve. In recognition of this, HMCTS gained £1 billion of funding in the last Government Spending Review for a root and branch 'Reform' of our services. We are now ready to put our plans into action and deliver.

For HMCTS, the changes we are making will reduce our own costs and remove service failure from our system, allowing us to put resources where they matter most. The Customer Directorate in HMCTS is working with all parts of the organisation to drive a user centric approach in new and existing services.

This is a once in a generation opportunity to help transform how justice is delivered in England and Wales - by ensuring that the needs of the public are kept at the heart of reform, your work will have a real lasting social impact.

## Policy Internship opportunities at HMCTS

We have two types of opportunity:

1. Leading a multi-disciplinary research project (including quantitative and qualitative social research) to understand users and their interaction with HMCTS . For example understanding how Immigration tribunal customers will experience the service as the organisation moves the delivery of services from physical settings to online and virtual solutions.
2. Data science led projects to create tools for understanding and serving users of the courts – for example analysis of communications from users.

The interns will work with a 20 person multi disciplinary team with a wide range of skills across research disciplines. Management of the post will come from an experienced member of the team.

### Testimonials from past interns

My internship at HMCTS was hugely enjoyable, and I learnt more than I would have thought possible in 3 months. Experiencing a working environment that is so different threw the relative advantages and disadvantages of a career in academic research into relief in a very dramatic way. I'm returning to my PhD with a new perspective on my work and my future – this was an immensely valuable experience.

*James Wagstaff- PhD Molecular Lab Cambridge*

### How will we be recruiting?

30 minute interview

### Security restrictions

We will need interns to have been vetted by the Baseline Personnel Security Standard (BPSS). This process takes an average of 25 days.

### Working arrangements and location

102 Petty France, London, SW1H9AJ.

Monday to Friday 37.5 hours a week

Likely to be working from home though at least 4 days a week due to Covid-19 restrictions.

Applications from part-time registered students are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis.

### Contact

**Name:** Luc Altmann

**Email:** luc.altmann@justice.gov.uk

**Tel:** 07846 069824

# Home Office



## 6 internships available for AHRC, BBSRC, EPSRC, ESRC, MRC and NERC students

### About the Home Office

The Home Office is the lead government department for immigration and passports, drugs policy, crime, fire, counter-terrorism and police. The Department is responsible for:

- working on the problems caused by illegal drug use
- shaping the alcohol strategy, policy and licensing conditions
- keeping the United Kingdom safe from the threat of terrorism
- reducing and preventing crime, and ensuring people feel safe in their homes and communities
- securing the UK border and controlling immigration
- considering applications to enter and stay in the UK
- issuing passports and visas
- supporting visible, responsible and accountable policing by empowering the public and freeing up the police to fight crime
- fire prevention and rescue

Most analytical work undertaken to support the work of the Department sits under Home Office Analysis and Insight (HOAI). Analytical teams in HOAI support all areas of Home Office work.

### Policy Internship opportunities at the Home Office

Analytical team	Description
Police Uplift research (Crime and Policing Analysis Unit)	This role sits within the Crime and Policing Analysis Unit (CPAU) and supports the Police Uplift Programme (PUP), delivering on the government's commitment to recruit 20,000 additional police officers by March 2023. PUP launched in October 2019 and has delivered an increase of more than 6,000 additional police officers so far - <a href="https://www.gov.uk/government/statistics/police-workforce-england-and-wales-31-march-2019">https://www.gov.uk/government/statistics/police-workforce-england-and-wales-31-march-2019</a> The team supports PUP on a wide range of research and analysis to better understand the impact of the uplift programme on areas including recruitment, diversity, deployment, and retention of new officers.
Criminal Justice System Demands research (Crime and Policing Analysis Unit)	This role sits within the Crime and Policing Analysis Unit (CPAU) and supports the delivery of the Criminal Justice System (CJS) Demand Insights project, which was awarded funding through the Treasury's Shared Outcomes Fund. The project will enhance the evidence base around CJS demands and improve understanding of the whole system dynamics between policing, the Crown Prosecution Service, courts, prisons and probation. Through a mixture of in-house and externally commissioned work, the project aims to improve decision making around resource planning throughout the CJS and strengthen future forecasting.
Serious Organised Crime Research and Analysis	The Capabilities and International SOC team is made up of economists and operational researchers. We undertake a wide range of research and analysis to support policy development and investment in cross cutting areas across SOC threats. The specific work area covered by the internship will be decided closer to appointment.
Alcohol, Domestic Abuse and Violence Against Women and Girls research (Crime and Policing Analysis Unit)	The Alcohol, Domestic Abuse and Violence Against Women and Girls Analysis programme is made up of economists and social researchers providing policy analysis and advice on alcohol-related crimes, anti-social behaviour, domestic abuse and violence against women and girls as well as cross-cutting economist projects such as the social and economic costs of crime. The work ranges from large-scale research projects that provide evidence to inform policy making (for example the recent high profile call for evidence for the tackling violence against women and girls strategy, and research looking at the drivers of alcohol related crime and anti-social behaviour), through to responsive analysis and briefing for policy teams and ministers (for example assessing potential impact of lifting covid-19 restrictions on crimes such as ASB or domestic abuse).

**Policy Internship opportunities at the Home Office (cont.)**

<b>Analytical team</b>	<b>Description</b>
Managed Migration Analysis Unit	The Home Office's Managed Migration Analysis Unit's research team leads a portfolio of evidence gathering and analysis to support the roll out of the new single global migration system. This covers skilled worker, graduate and high skilled visa routes but not asylum, refugee resettlement or irregular migration routes. Our projects include a mixture of short-term and long-term evidence gathering and evaluation using a variety of social research techniques.
Central Analysis and Insight Team	Central Analysis and Insight Team works on strategic issues that cut across the Home Office's business areas, to help generate the evidence the department needs to deliver its challenging objectives on public safety, borders and migration, and national security – and to manage the complex interdependencies between them. Current work areas include supporting Windrush reforms, responding to the challenges of Covid-19, and understanding the global trends shaping our future operating environment. The specific project focus of the internship will be decided closer to appointment, but is likely to involve working closely with experts from industry, frontline agencies (e.g. law enforcement), the voluntary sector or academia.

**Testimonials from past interns**

*"I really recommend the internship to other PhD students. It is definitely a fantastic opportunity to learn new skills, make vital contacts, build a platform for your PhD, and open avenues for future career."*

*"I just wanted to write and thank you for role you played in making my Internship such a positive experience for me. Everyone made me feel very welcome and it really helped me to get over my initial nervousness. As you are aware I've not always had the best experiences, so to be made to feel as if I was one of the team made a huge difference and when it came to leave, I really wish that I'd been able to stay longer."*

*"The support I received throughout the internship was excellent and I was able to work on things other than my actual assigned projects which allowed me to get experience on research methods I was less experienced in"*

*"I enjoyed being part of team and working with others to exchange ideas and get feedback...I have gained an insight into government research and how this applies to policy which is something I can now build into my own research"*

*"I learnt how to communicate my work in a simpler form so it was understandable for everyone. This is a skill that I will continue to develop throughout my PhD and in the future".*

*"Every person I have met has been very friendly, and always eager to help or share information whilst maintaining professionalism. I was treated as an equal analyst and was welcomed in the team straight away."*

**How will we be recruiting?**

Informal face-to-face interviews will take place over Skype prior to appointment and security clearance.

**Security restrictions**

Informal face-to-face interviews will take place over Skype prior to appointment and security clearance.

**Working arrangements and location**

Most posts will be based at 2 Marsham Street, London, SW1P 4DF, although may require occasional working in our Croydon offices. Some posts may be based in Croydon. Depending the existence of Covid-19 restrictions when individuals commence their internships, posts may be fully or partially based at home.

Applications from part-time registered students and for flexible hours are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis

**Contact**

**Name:** Victoria Smith

**Email:** victoriajane.smith5@homeoffice.gov.uk

**Tel:** 07774 771195

# Joint Nature Conservation Committee (JNCC)



*4 internships available for AHRC, BBSRC, EPSRC, ESRC, MRC and NERC students*

## About Joint Nature Conservation Committee

JNCC is the public body that advises the UK Government and devolved administrations on UK-wide and international nature conservation. The JNCC brings together members from the nature conservation bodies for England, Scotland, Wales and Northern Ireland as well as independent members appointed by the Secretary of State for the Environment, Food and Rural Affairs under an independent Chair. The company employs around 230 people that bring together scientific and technical expertise, extensive knowledge of policy at global, European and national levels. We have offices in Peterborough and Aberdeen. JNCC delivers the UK and international responsibilities to advise Governments on the development and implementation of policies for, or affecting, nature conservation in the UK and internationally; we:

- Provide advice and disseminate knowledge on nature conservation issues affecting the UK and globally
- Create common standards throughout the UK for nature conservation, including monitoring, research, and the analysis of results
- Commission or support research that is deemed relevant to these functions.

## Policy Internship opportunities at Joint Nature Conservation Committee

**1. Assessing scenarios of the future environmental impacts of commodity production and consumption.** Globally, commodity production accounts for half of greenhouse gas (GHG) emissions and 90% of biodiversity loss [1]. Land conversion for commodity production contributes to GHG emissions and is also a key source of zoonotic diseases [2]. The need to understand and mitigate negative environmental impacts of production is now an international policy priority and crucial to retaining resilient supply chains. This internship will extend and build on JNCC's current work in this area [3, 4]. It is likely that the intern will gather evidence and analyse modelled scenarios for changes in environmental footprints based on differences in consumption due to projected growth in global population and wealth, and/or differing scenarios around agricultural intensities and production systems, and/or dietary choices. However, the exact question to be researched remains flexible based on policy priorities at the time of the internship and the successful applicant's skillset.

**2. Implementing Decisions arising from the Convention on Migratory Species.** The Convention on Migratory Species (CMS) is a UN Convention which provides a global platform for the conservation and sustainable use of migratory animals and their habitats. Every three years Parties to the Convention meet to review its implementation and direction going forward through resolutions, decisions, and concerted actions. The latest Conference of Parties (CoP) took place between 17 and 22 February 2020, in Gandhinagar, Gujarat, India. The Scientific Council for the Convention provides science and science policy advice into the Convention's processes, and at each CoP Decisions on work to be undertaken are directed to the Scientific Council. CoP13 was no exception, and 30 of the 130 Decisions taken seek Scientific Council input – see [https://www.cms.int/sites/default/files/document/cms\\_cop13\\_decisions\\_e\\_rev.1.pdf](https://www.cms.int/sites/default/files/document/cms_cop13_decisions_e_rev.1.pdf). This opportunity is to work with the UK Scientific Councillor at JNCC to prepare material for the next Scientific Council meeting to help to implement decision 13.136 – which is focussed on sustainable tourism and migratory species. The task will involve collating existing guidance and documentation, undertaking a review of literature, and identifying potential recommendations. This work cross references to other work under Decision 13.68 about Marine Wildlife Watching. There will be a need to work with the Convention Secretariat and with a number of other Scientific Councillors and to bring material together from diverse sources. There may also be the opportunity to engage with other Decisions taken by CoP13, or other work undertaken by the JNCC International Advice Team.

**3. Monitoring at the heart of policy decision making.** JNCC has a long history of biodiversity monitoring, supporting citizen science schemes for several decades. The data generated are used to inform national statistics on species trends and inform numerous policy areas. One such policy area<sup>[1]</sup> promotes increasing access to the outdoors, but what does this mean in practice? This is an opportunity to explore barriers to participation in biological recording throughout the UK, the role we can play in addressing those barriers, and what this will mean

for UK policy, building on work underway at JNCC<sup>[2]</sup> and beyond<sup>[3]</sup> "Diversity is being invited to the party; inclusion is being asked to dance," Verna Myers

**4. Supporting cross-UK collaboration on an approach to 30x30 and recognising 'other effective area-based conservation measures' (OECMs).** '30x30' is shorthand for a target to protect 30% of the world's land and 30% of the world's ocean by 2030. It is one of the targets currently proposed for the Convention on Biological Diversity (CBD) [post-2020 global biodiversity framework](#) and has received support through the [Leaders' Pledge for Nature](#), including from the UK Government. Importantly, 30x30 can be achieved by both designating protected areas and recognising OECMs, and the current wording of the target includes that the system should be 'well connected and effective'. Whilst biodiversity is a devolved matter in the UK, the environment departments of all four governments in the UK work together through the Four Countries Biodiversity Group (4CBG) and the countries are required to collectively report on international targets. The four countries of the UK are collaborating on a cross-UK approach to 30x30 through the 4CBG and with the support of JNCC. This opportunity is to support such collaboration, whilst recognising that further interpretation and implementation of any approach will be undertaken at a country level. The tasks may include developing an understanding of how 30x30 integrates with other government strategies, spatial mapping and developing policy briefs. There may also be the opportunity to engage on other matters related to the CBD or 4CBG, or other work undertaken by the JNCC International Advice Team.

#### Testimonials from past interns

"I really enjoyed it. I felt useful and was heavily involved in an interesting, stimulating project. It was very satisfying to see the work you have done put into practice. Everyone in the Aberdeen office were very welcoming."

"I really enjoyed my internship, the team were very welcoming and friendly, and made an effort to include me. This made me feel comfortable at JNCC from the beginning and improved the whole experience. The work was enjoyable as it was varied and interesting, and I appreciated the chance to see EU decision making in progress (an added bonus). I enjoyed being able to work on multiple parts of the team's work, and being able to vary my tasks"

"I enjoyed being part of a team, in contrast to the more solitary experience of doing a PhD. Most of the scientific work I was reading about and interacting with at JNCC I wouldn't have been aware of otherwise."

"I've learnt so many new skills in report writing, communicating with stakeholders, habitat modelling methods, and reviewing data availability for analysis which in my PhD I doubt I would have gained."

"The team I've worked with was really welcoming and helpful, but the atmosphere in general at JNCC is very professional and relaxed at the same time. I can't recommend enough to do an internship here at JNCC."

#### How will we be recruiting?

An initial sift will be conducted to ensure eligibility. An interview will then be offered to selected candidates.  
Date of interviews  
TBC.

#### Security restrictions

Should they be successful, interns will be required to complete a Basic Disclosure Certificate at least three weeks ahead of the placement commencement date. The cost of this we will reimburse. Successful interns will also be required to sign an Oath of Confidentiality. Interns working from a JNCC office will be issued with a temporary security pass to access the premises. It is likely that the intern will encounter confidential information. Training will be required to ensure that such sensitive documents and information remain secure. The intern will need to undertake a short online course for managing sensitive data.

#### Working arrangements and location

Working arrangements/flexibility can be agreed at interview stage. Subject to Covid-19 restrictions interns will be based at JNCC's Peterborough office. JNCC will strictly follow Government guidelines regarding safe working following COVID 19 which may allow for greater flexibility for working remotely. Applications from part-time registered students are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis.

#### Contact

**Name:** Natasha Hunt & Rachael Howlett

**Email:** [JNCCPlacements@JNCC.gov.uk](mailto:JNCCPlacements@JNCC.gov.uk) **Tel:** 01733 866974 & 01733 866893

# National Library of Scotland



*1 internship available for AHRC, BBSRC, EPSRC, ESRC, MRC and NERC students*

## About the National Library of Scotland

The National Library of Scotland is Scotland's largest library and one of Europe's major research libraries. Founded in 1925, the Library is a non-departmental public body reporting to the Scottish Government (National Library of Scotland Act 2012). The Library has a staff of c.300 based in buildings in Edinburgh and Glasgow.

The Library is a national, legal deposit and research Library with significant published, archival and digital collections. The Library has a preservation, archival and coordination role, particularly for Scottish material. Collections, outreach and readership are global. Stakeholders include: the general public; researchers; higher education; library, archive, cultural heritage/ knowledge sectors; business and tourism; publishers; the media; writers and creative industries.

The Library works with bodies such as the Scottish Government; Research Libraries UK, the Legal Deposit Libraries, Chartered Institute of Library & Information Professionals, International Federation of Library Associations, Archives & Records Association, Scottish Library & Information Council, and the Scottish Confederation of University and Research Libraries.

The Library's curators and specialists are involved in research and collaborate in research projects, including initiatives such as AHRC Collaborative Doctoral Partnerships (Scottish Cultural Heritage Consortium), Scottish Graduate School for the Arts and Humanities, Royal Society of Edinburgh funded projects, and Fulbright.

## Policy Internship opportunities at the National Library of Scotland

The Library is open to proposals from students from all research councils. Proposals should relate to libraries, archives, cultural heritage, heritage science, information science, data management, or (information) literacy. Policy areas might include collecting, collection management, restitution, preservation, heritage science, open access, outreach, intellectual property, income generation, digitisation, metadata, freedom of information, data protection, research, and equalities and diversity.

The internship may involve a combination of desk research, investigation of standards, consultation of internal and external stakeholders, analysis, report drafting and organising workshops.

### Testimonials from past interns

My internship at the Library has been absolutely invaluable. It has provided me with experience that qualifies me for so many more jobs than before these three months, and has opened my eyes to a number of career options post-PhD. I have had an excellent balance of responsibility and flexibility, and there has been plenty opportunity to learn from and work with colleagues from right across the organisation.

### How will we be recruiting?

Following an assessment of the written application, short-listed candidates will be invited to interview.

Interviews are expected to be held in Edinburgh/ Glasgow or by MS Teams in October/ early November 2021.

Potential applicants may wish to contact Chris Taylor for an informal discussion before applying

### Security restrictions

The successful applicant must provide a Disclosure certificate before starting the internship.

The intern will be required to follow Library guidance with regard to the security of the collections, data, IT and buildings.

### Working arrangements and location

This is a three month placement. Exact dates for the internship will be agreed with the successful applicant.

The intern will be hosted by the relevant team in Edinburgh or Glasgow, Mondays- Fridays. The Library is located at Kelvin Hall in Glasgow, and at Lawnmarket, George IV Bridge and Causewayside in Edinburgh. The internship may need to be undertaken as homeworking depending on social distancing measures at the time of the placement.

Applications from part-time registered students are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis.

### Contact

**Name:** Chris Taylor, Collections & Research Specialist

**Email:** [c.taylor@nls.uk](mailto:c.taylor@nls.uk)

**Tel:** 0131 623 3700

# Natural England



**4 internships are available for AHRC, BBSRC, EPSRC, ESRC, MRC and NERC students**

## About Natural England

Natural England is the government's advisor on the natural environment. We provide practical advice, grounded in science, on how best to safeguard England's natural wealth for the benefit of everyone.

Our remit is to ensure sustainable stewardship of the land and sea so that people and nature can thrive. It is our responsibility to see that England's rich natural environment can adapt and survive intact for future generations to enjoy.

The government's ambition is for England to be a great place to live, with a healthy natural environment on land and at sea that benefits people and the economy. Our Action Plan 2020/21 sets out our vision and 5 year aims: Our vision is of **thriving nature for people and planet**. Our ambition is not just to improve nature, but to see it thriving everywhere, because a healthy natural environment is fundamental to everyone's health, wealth and happiness. Our five-year aims provide the threads that bind our everyday work to the long term vision in support of the 25 Year Environment Plan and net zero commitments are:

- 1) **Well managed nature recovery networks** across land, water and sea delivering resilient ecosystems rich in wildlife and character, enjoyed by people and widely benefitting society.
- 2) **People connected to the natural environment** for their own and society's wellbeing, enjoyment and prosperity.
- 3) **Nature based solutions** contributing fully to tackling the climate change challenge and wider environmental hazards and threats.
- 4) **Improvements in natural capital** underpinning sustainable economic growth, healthy food systems and prospering communities.
- 5) **Evidence and expertise** is used by a broad range of partnerships, organisations and communities. to achieve nature recovery and enable effective regulation and accreditation.

## Policy Internship opportunities at Natural England

Natural England accesses and uses the best available science and evidence to provide sound, practical advice to government (with specific responsibilities as part of the Defra Group), customers, partners and members of the public. We would welcome interest for internships covering key topics set out within our Conservation Strategy, we offer opportunities to work on stakeholder engagement, the analysis and use of science in decision making and encouraging greater knowledge exchange. Example areas of possible interest include:

- How to design and implement a national Nature Recovery Network and working with Local Nature Recovery Strategies as building blocks of the national network
- How to make the concepts of natural capital and ecosystem services work practically
- The implementation of the Net Gain principle and use of the Biodiversity Metric
- The impacts of Covid-19 on the way people use the natural environment
- Climate change adaptation in the marine environment
- Enhancing urban environments
- The conservation of Landscape and Geological features

### Testimonials from past interns

Student 1 - Overall, I enjoyed the internship despite the challenge of tackling a completely new topic and found it a useful opportunity to think about possible careers outside academia. I would definitely recommend the scheme to other PhD students.

### How will we be recruiting?

If you are interested in becoming an intern at Natural England please complete an application following the scheme guidance and we will select candidates for interview on that basis.

### Security restrictions

Successful candidates must pass basic security checks.

### Working arrangements and location

Although Natural England has a number of offices and field stations located across the country, with COVID-19 the expectation is that much of the work will be conducted remotely.

Where you will be based is dependent on your current location and that of your host team in Natural England, but we will look to minimise travel requirements. Applications from part-time registered students are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis.

### Contact

**Name:** Dr. Humphrey Crick  
**Email:** [Humphrey.crick@naturalengland.org.uk](mailto:Humphrey.crick@naturalengland.org.uk)  
**Tel:** 07500 952465

## Office of the Sentencing Council (OSC)



**2 internships available for AHRC, BBSRC, EPSRC, ESRC, MRC and NERC students**

The Sentencing Council is an independent, non-departmental public body of the Ministry of Justice, tasked with developing and evaluating sentencing guidelines. The Council is chaired by Lord Justice Holroyde, supported by seven judicial members and six non-judicial members, including the Director of Public Prosecutions and an academic in criminology.

The Office of the Sentencing Council (OSC) comprises a multidisciplinary team to support the work of the Council. This includes policy advisors, lawyers, communications specialists, research analysts and support staff. The Analysis and Research team comprises of four social researchers, five statisticians and the head of team.

The specific role of the Analysis and Research Team is to support the work of the Council by building the evidence base through research and analysis.

**These internships offer an excellent opportunity to work closely with policy advisors, other analytical disciplines and the Sentencing Council itself and to have a direct influence on sentencing policy.**

### Policy Internship opportunities at the Office of the Sentencing Council

#### **Project One (placement in the statistics team): Evaluating the impact of specific Sentencing Council guidelines**

The Council has a statutory duty to monitor the operation and effect of its sentencing guidelines and to draw conclusions from this information. This project will involve conducting statistical analysis (time series and regression techniques have been used in the past) and/or qualitative analysis (for example, analysis of transcripts of judges' sentencing remarks) to assess the impact of the guidelines, and come to a conclusion about whether there are any implementations issues and if so what the potential reasons and solutions may be. The intern will be expected to present their findings to Council members and summarise findings in a written report.

#### **Project Two (placement in the social research team): Testing the behavioural consequences of Sentencing Council guidelines**

This project will involve working in a lead role on an area of the Council's qualitative work to help develop sentencing guidelines. It will include designing research to "test" the behavioural implications of a guideline and undertaking fieldwork and analysis to help ascertain whether there are likely to be any issues affecting the impact or implementation of the guideline. Some interviews may be face to face, necessitating some domestic travel. Our research on guidelines covers a wide range of offences, such as motoring offences and burglary, which is currently [in development](#).

### Testimonials from past interns

Previous interns have participated in various projects to support the work of the Council. These have included:

- An assessment of use of sentencing guidelines for Assault offences, and the consistency with which the guidelines are applied. The assessment included the use of regression models and other statistical techniques and concluded there was a substantial degree of consistency in sentencing. This study provided evidence relating to one of the Council's key aims, which is to promote consistency in sentencing.
- Testing the behavioural impact of the Totality guideline, through a survey and qualitative interviews with sentencers (Crown Court judges, district judges and magistrates). This work included research design and fieldwork through to analysis and preparing the findings report which was presented to the Council.
- Developing the plan to recruit new members to a 'pool' of participants for future research at the OSC, and preparing communications and promotional materials.

Testimonial from a recent intern: "I have really enjoyed my time at the Sentencing Council: I have been made to feel welcome from my very first day and am going to miss being in the office! I am returning to my PhD feeling more confident about my research skills, and have benefitted in particular from witnessing first-hand how research can have a direct and important impact on government policy. I really recommend this internship to anyone with an interest in policy, research, and/or criminal justice."

### How will we be recruiting?

There will be an assessment of the written application and applicants successful at this stage will be invited to interview.

We are looking for individuals with some knowledge of/experience in statistics or social research methods and an interest in criminal justice issues.

### Security restrictions

The selected candidate must receive Baseline Personnel Security Standard (BPSS) security clearance from the government security authorities, as a condition of finally taking up the internship. The selected candidate may also be required to receive Disclosure and Barring Service (DBS) security clearance. These can be obtained with the help of staff at the Sentencing Council.

### Working arrangements and location

The intern will be based at our office within the Royal Courts of Justice in central London. It is well served by public transport. There is also flexibility for remote working.

Standard working hours are 37 hours per week. Applications from part-time registered students are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis.

### Contact

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# Public Health England and UK Health Security Agency



Protecting and improving the nation's health



**3-5 internships available at PHEBI and 20-30 internships available at UKHSA for AHRC, BBSRC, EPSRC, ESRC, MRC and NERC students**

## **About Public Health England: Behavioural Insights**

Public Health England's Behavioural Insights Team (PHEBI) was set up to explore how behavioural science can improve the design, delivery and evaluation of public health practice.

With such a large proportion of health and wellbeing being driven by the behaviours of individuals and healthcare professionals, there is great potential for an understanding of human behaviour to improve outcomes.

PHEBI works in partnership with public, private and third sector organisations to develop innovative, evidence-based policy solutions and to implement them using robust and most often randomised control trial methodologies.

Public Health England is an executive agency of the Department of Health and Social Care and PHEBI works closely with other specialists in PHE, government departments, Local Authorities and third sector organisations. From October 2021 the team will sit in the new Office for Health Promotion, in the Department for Health and Social Care.

## **About UK Health Security Agency: Data and Analytics**

UKHSA is responsible for planning, preventing and responding to external health threats, and providing intellectual, scientific and operational leadership a national and local levels, as well as on the global stage. The primary focus for the UKHSA in its initial phase of operation, from October 2021, will be the continued fight against the COVID-19 pandemic.

The Data and Analytics directorate will provide cutting-edge health security science capabilities and data analytics. It will combine key elements of Public Health England with NHS Test and Trace including the Joint Biosecurity Centre. Analysts will have professional expertise in a range of disciplines including Genomics, Public health policy, Epidemiology, Infectious diseases or Social and behavioural sciences

UKHSA is an executive agency of the Department of Health and Social Care and works closely with other specialists in PHE, government departments, Local Authorities and third sector organisations.

## **Policy Internship opportunities at Public Health England Behavioural Insights**

This is a unique opportunity to apply evidence from behavioural science to public health first hand. Successful candidates will be expected to bring together a wide range of research and to use their own expertise in behavioural science to come up with innovative solutions. Policy interns will learn about the theories, models and frameworks used in our practice, and will have the opportunity to apply this knowledge by contributing to activities such as advising stakeholders, conducting systematic reviews and behavioural analyses, delivering and evaluating trials, designing projects, and writing reports.

It is expected that the successful candidates will be working on projects applying behavioural insights to the food environment, digital health interventions, smoking cessation, improving air quality, reducing antibiotic resistance or

challenges to health as a result of COVID-19. However, priority areas do change and new opportunities arise. There will also be an expectation to contribute to the delivery of training. There may be some occasions where policy interns can contribute to academic publications, although this is not guaranteed.

Policy interns will get experience of the application of behavioural science to public health, seeing first-hand how PHE provides evidence to government. They will gain an understanding of OHP as an organisation, learning how different teams and departments work together to protect the nation's health, as well as an understanding of the day-to-day activities that support our functioning such as database management and protection, and project management.

### **Policy Internship opportunities at UK Health Security Agency Data and Analytics**

This is a unique opportunity to apply analytical skills to the continued fight against the COVID-19 pandemic. Successful candidates will be able to operate across different disciplines and use their own expertise in data analytics to develop analyses and communicate complex information succinctly across the organisation. Candidates will learn about cutting-edge analysis techniques and can apply this knowledge by contributing to activities including consulting and advising stakeholders, conducting rapid evidence syntheses, designing evaluations and projects, delivering presentations and writing reports. This may include contributions to academic publications, although this is not guaranteed.

Candidates will have access to a network of fellow Early Career Researchers and be provided access to training opportunities in generic skills such as project management, leadership and horizon scanning. They will also participate in Action Learning Sets to facilitate on-the-job learning, problem solving and sharing of experiences with others at a similar career stage.

Candidates will learn more about the application of data analytics in public health, seeing first-hand how UKHSA provides evidence to government. They will gain understanding of UKHSA as an organisation, learning how different teams and departments work together to protect the nation's health, as well as an understanding of the day-to-day activities that support our functioning such as database management and protection, and project management.

### **Testimonials from past interns**

*Testimonial from a previous ESRC internship at PHEBI: "Working with PHEBI was a highly enriching experience for me. I was continually challenged in content comprehension and in skill development. I felt incredibly welcomed by the team and felt supported to grow within and beyond the role. It has provided me with an invaluable starting point for a possible career in the public sector and within Behavioural Insights research. I am grateful to have received the opportunity and would highly recommend it to anyone seeking similar experience."* Jet Sanders, Associate Professor, Department of Psychological and Behavioural Science, LSE

### **How will we be recruiting?**

Applications will be shortlisted, and interviews will be conducted to select the most appropriate candidates. Please specify on your application which organisation you are applying to.

### **Skills required for Public Health England Behavioural Insights:**

- Research background in behavioural science (health, cognitive or social psychology, judgement, decision-making, behavioural economics etc.)
- Creativity to be able to provide innovative approaches to policy problems
- Experience in designing and conducting experiments or surveys in field settings, and/or conducting literature reviews and synthesising findings,
- For quantitative projects: proficiency in statistical methods relevant to a range of experimental designs and data analysis capability (using R – preferred, knowledge of STATA, SPSS or similar will be helpful)
- For qualitative projects: experience in designing topic guides, interviewing (individual interviews or focus groups), data analysis,
- Skill in succinctly explaining technical concepts to different audiences, both in oral presentation and in writing (Accurate and clear writing even under tight turn-around times)
- Self-directed motivation and flexibility in participating on multiple projects simultaneously.

**Skills required for UKHSA Data & Analytics:**

- Research background in one or more of the following areas: Genomics, Public health policy, Epidemiology, Infectious diseases or Social and behavioural sciences
- Complex data analysis and data science, including expert Excel skills for data manipulation and data merging
- Quantitative and qualitative or mixed methods skills in data analysis, vaccines or epidemiology. This may include coding skills, e.g. R or Python/SQL
- Research evaluation methods and /or behavioural insights
- Ability to communicate complex information succinctly, both verbally and in writing
- Ability to work independently and pro-actively with various teams across the organisation

**Security restrictions**

Students may have to undergo civil service security clearance upon successful application.

**Working arrangements and location**

Depending on organisational policies at the time of the internship, the successful applicants will either work from home, or be based at the OHP or the UKHSA in London. The organisation will provide desk space and a laptop. There may be a small amount of travel required around England. Applications from part-time registered students are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis.

**Contact PHE**

Aleksandra Herbec – PHE Behavioural Insights,  
Research Translation and Innovation division, PHE  
Aleksandra.herbec@phe.gov.uk

**Contact UKHSA**

Sophie Walsh – Research and Academic Partnerships  
Team  
Sophie.walsh1@dhsc.gov.uk

## Select Committees, House of Commons



**3 internships available for AHRC, BBSRC, EPSRC, ESRC, MRC and NERC students**

### About Select Committees

Select Committees play a vital role in the work of the House of Commons, engaging ministers, civil servants, public bodies and others across all sectors of public life in the country in debate about the most important political, economic and social issues of the day. Their work creates headlines on a daily basis and forms increasingly significant links between Parliament, Government and the electorate. They are based in the Select Committee Team which is in turn part of the House of Commons Service.

The Scrutiny Unit administers the UKRI policy internship scheme on behalf of the Select Committee Team. Amongst other functions, the Unit provides select and joint committees, and their secretariats, with expert advice and guidance on Government expenditure, performance and draft legislation as well as on a range of other policy areas as required.

More information on select committees, the Scrutiny Unit and the House of Commons can be found on Parliament's website at [www.parliament.uk](http://www.parliament.uk)

### Policy Internship opportunities at the House of Commons

Recent interns have spent their time working at the House of Commons assigned to the staff of a specific select committee. Successful candidates will be given a particular task or tasks which are likely to involve one or more of the following:

- Policy and evidence analysis
- Research using both primary and secondary sources
- Preparation of written briefing materials for Members serving on a Committee
- Briefing MPs orally, and responding to their questions

We do our best to match the work that our interns do as closely to their specific interests as possible, but the research and writing skills that post-graduate students have are relevant to all committees whatever the subject matter. Our need to be responsive to political developments and changing scrutiny priorities means that at this stage it is not possible to say with certainty precisely what work interns will be tasked with. You can expect to be asked to research and prepare written briefings and possible questions for select committees on any area of public policy, with a particular focus on public expenditure and the performance of public agencies. This work is likely to involve attending committee meetings, briefing MPs directly and advising on the future direction of a Committee's work.

**Testimonials from past interns**

“The work has challenged me at an appropriate level and I have been managed in a way that allows me to work independently whilst knowing I can ask my manager or colleagues on the team for advice or guidance when required”.

“The placement has been a welcome break from my PhD, and the distance from it and the experience I have gained over the 3 months has given me new perspectives on my own research”.

“Everyone’s feedback on parts of briefings I wrote was also invaluable...It sounds like a minor point, but this feedback just doesn’t exist in academia...I’m definitely a better researcher for it, and am now keen to work in policy research, so two very significant successes of the scheme, I’d say”.

**How will we be recruiting?**

The people we are looking for will be able to demonstrate: an excellent command of the English language both orally and in writing ; academic knowledge in a field related to politics, parliament, public policy, social science or public expenditure; good oral and written communications skills; an ability to research and prepare written briefing suitable for non-expert audiences and to tight deadlines; high level drafting skills; good general IT skills (word processing, internet, email etc); strong interpersonal skills and the ability to work as part of a team.

**Security restrictions**

The successful candidates must:

Be prepared to submit to and clear security checks to Counter Terrorist Check level before taking up the placement (the Scrutiny Unit will arrange this);

Sign and adhere to a confidentiality agreement governing the use that can be made of information gained during the placement;

At all times during the placement work and act with tact, discretion and absolute political impartiality.

**Working arrangements and location**

These posts will be based on the Parliamentary Estate at Westminster. Following the lifting of Covid-19 restrictions in July, select committees are expected to return to in-person meetings from September 2021.

Interns will be able to choose the balance of working in the office and working from home, subject to business need. The House of Commons operates a flexitime policy. Applications from part-time registered students are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis.

**Contact**

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## The National Archives (TNA)



*2 internships available for AHRC, BBSRC, EPSRC, ESRC, MRC and NERC students*

### About The National Archives

The National Archives (TNA) is a non-ministerial government department, and the official archive and publisher for the UK Government, and for England and Wales. Its sponsoring department is the Department for Digital, Culture, Media & Sport (DCMS). TNA shapes and influences policy in its recognised role as the Government expert in the management, preservation, use and re-use of information, both digital and paper; and by fulfilling its responsibilities as the lead body for the archive sector in England. TNA is working in partnership with the archive sector to encourage sustainability and innovation, and is delivering the vision for archives, [Archives Unlocked](#), and wider strategy [Archives for Everyone](#). As an Independent Research Organisation, TNA conducts research to develop new archival practice and widen access to, and unlock the content of, its collections. For more information please see [About us](#); [Archives sector](#); and [Our research and academic collaboration](#).

### Policy Internship opportunities at The National Archives

We are pleased to offer two internships in 2021. Interns at The National Archives will have the opportunity to work with experts, users and partner organisations using design approaches and public policy research to understand the needs and challenges facing the sector, and to contribute to the design of new tools to address them. Both internships will be based in the Archive Sector Development department (ASD) and will explore one of the following areas:

1. Digital exclusion/inclusion – how are we defining it and what is/could be the sector’s role in tackling it? What is an appropriate balance of service provision between on- and offline services? Where and for whom is digital exclusion likely to be most acute?
2. Working with ASD as the archive sector leader, to develop a more thorough understanding of the archives and climate landscape, conceivably including a deeper comprehension of the funding landscape, current strands of work within the sector, and/or best practice case studies. The internship would contribute to and inform our inchoate work with the sector in this area.

Types of approaches that will be useful could include: qualitative research, user research, co-design of information material and toolkits, research analysis reports, development of policy events and workshops, evidence synthesis, literature reviews, secondary data analysis. Your research skills will enable you to communicate research findings to the colleagues and the archives community in user-friendly formats, such as written communications, infographics or data mapping.

Support and mentoring will be provided to help ensure that the internship is of benefit and value to the intern, The National Archives and the wider sector. The internships will be hosted by The National Archives’ Archive Sector Development Department, which is delivering the vision for archives and works in partnership with many different archive services and stakeholder bodies across the heritage sector. Interns will have the opportunity of participating in The National Archives’ research culture, such as by attending seminars and events and getting to know The National Archives’ flourishing community of collaborative PhD students.

### Testimonials from past interns

'The internship at The National Archives was very fruitful and positive, from the application process through to the culmination of the internship. The internship was very professionally conducted throughout. I think key to this was clear communication at all stages. The impact of the internship are many: I now have knowledge and experience of the archives sector and the challenges of engaging audiences that I did not have before; an introduction to the collections at TNA; the opportunity to look at collections material with archivists at TNA and discuss audience activities [...]. [...] Finally, the most important aspect of the internship was the time, trust and support by TNA staff to enable me to develop and run a project. To see something from start to finish and be able to write the report on the focus group, in however small a way [...] was really important. Meeting audiences to find out about their needs and desires, and to be able to write about the process was a positive end to the internship and a good way back into my own PhD research with my participants'. *Feedback from 2020 UKRI Policy Intern*

### How will we be recruiting?

Applications will be sifted by an internal panel drawing on expertise across The National Archives. Shortlisted candidates will be invited to interview.

### Security restrictions

Yes, clearance to Security Check (SC) level (<https://www.gov.uk/guidance/security-vetting-andclearance>). Checks can only commence once the identity of proposed intern is known and will need to be completed before the internship starts. Interns will be required to provide documents as proof of identity and address (e.g. combinations of passport, driving licence, birth certificate, bank or building society statement, P45, P60, utility bill etc.).

### Working arrangements and location

Flexible working, full time (36 hours per week) or part time.

Applications from part-time registered students are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis.



### Contact

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# The Royal Society



**8 internships available for AHRC, BBSRC, EPSRC, ESRC, MRC and NERC students**

## About the Royal Society

[The Royal Society](#) is the national academy of science for the UK and Commonwealth. We provide expert, independent advice to policymakers and the general public, championing the contributions that science can make to economic prosperity, quality of life and environmental sustainability.

We have one of the largest science policy teams in the UK and recent outputs have covered topics such as [genetic technologies](#), [low-carbon energy](#), [computing education](#), [neural interface technologies](#), [artificial intelligence](#) and [future ocean resources](#). Drawing on the expertise of our Fellows, we use high quality science to guide and develop our policy advice. Through workshops and public dialogues we provide a forum for debate, bringing together diverse audiences to discuss the impact of science on current and emerging policy issues.

During the COVID-19 pandemic, the Royal Society contributed to the national and international response through [a number of activities](#), including: Rapid Assistance in Modelling the Pandemic ([RAMP](#)), Data Evaluation and Learning for Viral Epidemics ([DELVE](#)), and Science in Emergencies Tasking – Covid-19 ([SET-C](#)).

The Royal Society is a self-governing Fellowship of many of the world's most distinguished scientists drawn from all areas of science, mathematics, engineering and medicine. There are approximately 1,600 Fellows and Foreign Members, including about 80 Nobel Laureates. Since our formation in 1660 our aim has been to recognise, promote, and support excellence in science, encouraging the development and use of science for the benefit of humanity.

We have played a part in some of the most significant and life-changing discoveries in scientific history, and Royal Society scientists continue to make outstanding contributions to science across the breadth of scientific disciplines.

## Policy Internship opportunities at The Royal Society

As an intern you would join one of the four teams in our Science Policy section:

- The [Wellbeing team](#) focuses on the wellbeing of people, plants, animals and the planet. Current projects involve exploring the future of genetic technologies and considering the future of the British countryside.
- The [Resilient Futures team](#) focusses on ensuring that science and emerging technologies help us to develop resilient infrastructure and address global challenges. Current projects include low-carbon technology, COP26 climate conference, and space.
- The [Data team](#)'s work seeks to create the conditions that enable the safe and rapid use of data and digital technologies, for the benefit of science, industry, and society. Its two major programmes focus on artificial intelligence and digital disruption.
- The [Education team](#) aims to support the development of a broad, balanced and connected curriculum in UK schools in order to ideally prepare young people for the jobs of the future. Current work focuses on STEM skills, educational research, practical learning, climate science in education.

A wide range of opportunities are available to interns at the Royal Society, including:

- being involved in a project team and supporting the development of a policy report;
- learning to write policy documents for a policy audience;
- writing blog articles on topical issues for the Royal Society's blog
- organising and attending science policy events, including with leading scientists and the general public;
- meeting and working with senior scientists and decision-makers;
- learning how academic research contributes to policy development; and
- developing a good understanding of science advice in the UK and internationally.

Join us and find out how to take science to decision-makers and what it means to provide quality science advice.

### Testimonials from past interns

“My time at the Royal Society has been a fascinating experience. In the space of one month, I’ve attended two major conferences, helped brief a Chief Scientific Adviser and learnt a vast amount about the policy world (not to mention science!).”

"I thoroughly enjoyed my internship at the Royal Society. From the internship I gained some great experience across a breadth of scientific areas and learnt so much about the policy world, including how important the interplay between academia, the public and policy makers is for making effective decisions and recommendations. This internship also gave me an insight into various career opportunities beyond academia that still retain close interactions with new scientific developments. I would strongly recommend an internship at the Royal Society for any PhD student looking to develop their skills and experiences outside of academia!"

“I’ve thoroughly enjoyed my research council placement at the Royal Society. It has allowed me to learn a huge amount about the interplay between science and policy and how best to facilitate exchanges between these two arenas. I’ve felt incredibly supported and encouraged to take responsibility for parts of projects and to drive these through. Finally, it’s really encouraged me to think about careers in science beyond academia when I finish my PhD, which I will return to with a renewed sense of perspective and determination!”

“My 3-month internship at the Royal Society has been a hugely rewarding experience. It’s often easy to lose sight of the wider impact of scientific research, so to be at the forefront of its implementation into policy was incredibly inspiring. It was a real pleasure to work alongside an intelligent and driven group of people, who immediately made me feel welcome and part of the team. The work done by the policy section is hugely varied and covers a range of disciplines, offering opportunities to immerse yourself in topics you might otherwise never encounter. I’m heading back to the lab with a new perspective and all the better for having undertaken the internship.”

### How will we be recruiting?

Candidates should apply according to the policy internships scheme applicant guidance document. Successful applicants will be invited to interview in October 2021. Given current circumstances, interviews might be run remotely.

### Working arrangements and location

The start date of the internship is flexible according to the Royal Society’s and your requirements. The internship will be full time (35 hours per week, worked over 5 days, Monday to Friday) for three months. Applications from part-time registered students are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis.

The Royal Society is located near Piccadilly Circus in central London. (for more information [click here](#))

It is possible that the internship would involve working remotely. In any case, the intern will be provided with their own individual laptop and remote access to all software and drives necessary to their work at the beginning of their placements. They might also request home-working equipment if need be. All equipment provided will have to be returned at the end of their placement.



The Royal Society’s building on 6-9 Carlton House Terrace, London SW1Y 5AG

Please note the building is currently closed until further notice due to the current COVID-19 pandemic.

### Contact

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# The Royal Society of Biology (RSB)



**2 internships available for AHRC, BBSRC, EPSRC, ESRC, MRC and NERC students**

## About the Royal Society of Biology

The [Royal Society of Biology](#) is committed to providing Government and other policy makers - including funders of biological research and development – with a distinct point of access to authoritative, independent, and evidence-based opinion, representative of the widest range of bioscience disciplines. We are a single unified voice for biology, representing many of the learned societies and other organisations that make up the diverse landscape of the biological sciences, as well as thousands of individuals, making us the leading professional body for biology.

Members include scientists, professionals in academia, industry and education, students at all levels, and non-professionals with an interest in biology. With an effective reach into all areas of biology, we are uniquely placed to represent the bioscience community and serve the public interest in support of our Royal Charter.

The Royal Society of Biology policy activity spans the biological sciences, including biomedicine, animal, plant, microbial and environmental science, as well as general science policy issues of research funding, careers in science, higher education, diversity and inclusion, publication policy, and science and society. We regularly reply to government and national level [consultations and inquiries](#) and engage pro-actively with policy development through the work of our Fellows, [Committees](#) and [Groups](#). Our individual members and [Member Organisations](#) represent a valuable network of expertise and policy interest.

The Society's policy [team](#) works to support and guide the development of policy outputs from the Society as well as in developing workshops, events and policy communications, such as our weekly [Science Policy Newsletter](#), which has over 21,000 subscribers. [Find out more about the impact of our science policy activity](#).

## Policy internship opportunities at the Royal Society of Biology

An internship with the Society will involve the combination of a specific project to be substantially delivered within the period of the placement, along with involvement in ongoing projects and activities of the RSB team. This may involve background research and working with our staff team and members to generate a [response to a government consultation or Parliamentary inquiry](#), or the development of one of our [Policy Lates](#) events, for example. Opportunities will also be available to get involved in other policy projects and activities (e.g. surveying our membership, assembling one of [our newsletters](#), researching and writing a report, briefing or statement, or organising a [workshop or meeting](#)) and to join the wider RSB team in organising events such as [Voice of the Future](#) and [Parliamentary Links Day](#).

In addition to delivering a defined project, the Society will aim to encourage and support our interns' attendance at relevant Parliamentary and charitable [events](#), as well as participation in appropriate internal and external science-policy workshops, meetings and discussion groups. Our interns will also be offered a wide range of opportunities to produce written outputs for publication, such as authoring an [RSB news story](#), or an article for our publication [The Biologist](#), such as 'The lynx effect' by previous RSB policy intern Georgina Fauconier. The Society has a busy calendar of committee, task force and steering group meetings so some experience of working with networks and committees, preparing papers for discussion, and recording committee proceedings, would also be on offer.

Interns receive guidance, training and help from members of the policy department and across the Society as appropriate to their task. We aim to ensure that internship activity portfolios meet both the interests of the UKRI Research Council applicant and the needs of the Society at the same time. Though the range of activities available to each intern is often wide and varied, we aim to tailor the programme to the skills-set, aims and interests of the individual. We take particular care to ensure that interns maintain a balance across their activities and feel well supported by the team during their time with us.

**Testimonials from our past policy interns**

*“Although a virtual internship meant that, I couldn’t meet any of my team members and other RSB staff in person, it didn’t stop them from welcoming me in and going the extra mile to make sure I felt included and supported. All of the RSB staff were friendly and engaging, making for a brilliant work environment. I was able to explore different areas of science policy and get a glimpse of the scope of work the RSB undertake. I gained valuable skills, including communicating and working within a team, different styles of writing and project management. I really feel empowered to tackle a new career in science policy following the completion of my PhD, thanks to the wonderful experience I had with the RSB policy team.” Georgina Fauconier (nee Collins), 2021.*

*“I feel I have had an extremely valuable internship experience. The science policy team are very supportive and helpful, and gave me lots of guidance while also letting me take control of my projects and express my own creativity. The whole of RSB are a great group of people and I felt included and part of the team from the start. I got to work on so many interesting projects with quite a broad subject range, I was never bored and got to explore subject areas I would not in my own research. I’ve learned a lot about policy, politics, and learned societies as well as improved and developed many skills (writing for lay people, interpersonal and teamwork skills, networking). I have had the chance to be creative in my work which I thoroughly enjoyed and will be seeking to do more of when I go back into my research. I also feel like I have made an impact (☺) and been a part of the team rather than a responsibility and I really appreciate that!” Susi Keane, 2020.*

*“I really enjoyed working on such a variety of projects within different areas of the biosciences, and with different members of the brilliant policy team at RSB. I feel I have really developed my communication skills during my internship, as well as gaining a valuable insight into science policy work.” Joe Moore, 2020.*

*“My internship with the Royal Society of Biology is enabling me to experience many of the different aspects of science policy; from attending meetings in Parliament, to helping at workshops organised by the Society, and researching topics that are high on the agenda for the policy team, including antimicrobial resistance, and food policy. One of my next tasks will be to write a blog about the upcoming Parliamentary Links Day. I have thoroughly enjoyed my internship so far, and I am looking forward to my remaining time with the RSB”. Megan Sharps, 2019.*

*“When I arrived at the RSB everyone was so welcoming, friendly and excited to hear all about my PhD. Everyone had come from such a diverse range of science backgrounds, with lots of different interests, so I was quickly refreshing my basic biology knowledge.... It has opened my eyes to all the jobs that are being done to make science happen and be as effective as possible. I am thoroughly inspired”. Eleanor Smart, [blogging](#) in 2018.*

**How will we be recruiting?**

Interviews will be held virtually (e.g. via Zoom or preferred online video call alternative).

*The Royal Society of Biology is committed to ensuring equal opportunities in the life sciences, and supports diversity and inclusivity throughout the pipeline; at school and higher education, in the workplace and in training. We welcome applicants from diverse backgrounds.*

**Security restrictions**

Prospective interns will be asked to sign a volunteer agreement with the Society before commencing their placement.

This agreement specifies details of the placement including working hours, claiming expenses, supervision and provision of training (in data protection, for example).

Dependant on Government advice in the context of the prevailing COVID-19 pandemic, building access will be arranged on arrival, following registration with the building security team and email account arrangement three weeks in advance.

**Working arrangements and location**

Royal Society of Biology, 1 Naoraji Street, London, WC1X 0GB [www.rsb.org.uk](http://www.rsb.org.uk)

Interns will work standard hours (9am – 5pm), and we can accommodate part time, flexible and remote working upon agreement. Applications from part-time registered students are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis. NB: Dependant on Government advice and in the context of the prevailing conditions with regard to the COVID-19 pandemic, we will aim for interns to work alongside the RSB staff team. Our office is in Central London, close to Kings Cross, Exmouth Market and several green spaces and parks. In 2022, we anticipate that staff will be working flexibly, with work-time in the office and at home. However, the Society has remained fully operational through home working throughout the pandemic and, if Government advises this at the time of the internship, we are able to continue to accommodate such an arrangement.

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## WRAP (Waste & Resources Action Programme)

*2 internships available for AHRC, BBSRC, EPSRC, ESRC, MRC and NERC students*

### About WRAP

WRAP is a not-for-profit organisation, working with governments, businesses and citizens to create a world in which we source and use resources sustainably. Our activities include policy and technical support to Governments, delivery of public-facing campaigns, voluntary agreements with businesses, and financial mechanisms. Activities in the public eye that WRAP has been the driving force behind include the [Courtauld Commitment](#), [The Plastics Pact](#), and the campaigns [Love Food Hate Waste](#) and [Recycle Now](#).

Our experts generate the evidence-based solutions we need to protect the environment, build stronger economies and support more sustainable societies. Our impact spans the entire life-cycle of the food we eat, the clothes we wear and the products we buy, from production to consumption and beyond.

A key part of our role is to generate insights and tools to support the case for change, e.g. providing behavioural insights to make our campaigns more effective. WRAP works closely with its funders and partners – including UK Governments, Governments of other nations, various parts of the United Nations and the European Commission – to influence the policy landscape. Therefore, WRAP will provide an exciting opportunity to undertake novel research in a stimulating environment and to see this research influencing prominent initiatives that bring about real change.

### Policy Internship opportunities at WRAP

The exact nature of the policy internships at WRAP will depend on the work we have available at the time and the skills and interests of the successful applicants. For past internships, we have tailored the projects to the intern so that they are working on something that they are interested in, harnesses their skills, and is of current importance so that their work makes a real difference in the world.

Projects could focus on WRAP's work relating to food, clothing, electrical items, recycling or business models. Potential projects include:

- Work alongside WRAP economists and researchers to assess policy options for the UK to deliver a reduction in the environmental impact of clothing.
- Work with WRAP Global – WRAP's international team – to provide policy support to national governments around the world interested in reducing the amount of food and plastic waste.
- Compare the impact of efforts in a range of countries to prevent food from being wasted and to provide policy recommendations based on this comparison.
- Review the behaviour change literature to determine whether there are new innovations that WRAP should be using across all of their work.

We are looking for pro-active researchers with good communications skills who are keen to work on these areas. We would provide additional training on the subject matter and on any new skills required for the interns to complete their placement. WRAP will provide opportunities for the interns to see how project outputs are used by our campaign teams and other stakeholders, to present to key decision makers and, where possible, to be present in key decision / policy meetings.

### Testimonials from past interns

WRAP has had interns in each of the 2018 and 2019 schemes, who made great contributions to the organisation. Please see below accounts of their internships:

*“The work that WRAP do is critically important, and being part of that was a real privilege. During my time there I worked mainly on issues relating to food waste and plastic packaging policy, at both UK and EU level. In doing so I developed skills I never would have during my PhD research, and now feel a lot more positive about my future employment prospects. I’ve never worked somewhere where the people are so open, dedicated, and ready to share their knowledge. I cannot recommend WRAP strongly enough.”*

*Henry Pollock, studying Time and Consciousness at the University of Leeds*

*“I thoroughly enjoyed my internship at WRAP particularly because the people at WRAP are incredibly friendly, passionate and helpful. I was lucky enough to work on a range of projects within the area of food waste including writing a paper for an academic journal; conducting a feedback survey for organisations signed up to the Courtauld Agreement and presenting the results to internal teams; and contributing to an international report conducted by WRAP Global. This internship provided an opportunity to understand how my current set of skills can be applied within an organisation and to gain some further skills which wouldn’t have been developed during my PhD.”*

*Miranda Nicholes, studying glaciology at Bristol University*

*“I’m about half way through my placement at WRAP, and would definitely recommend it. I’ve had the opportunity to work on a variety of different projects so far, all of which are delivering real world impact. My supervisors in WRAP have been great at ensuring I get exposure to different parts of the organisation, and that the work I’m doing is relevant and interesting. As a History PhD, it’s also been satisfying to see that my research skills can be applied beyond my field - I would encourage any doctoral student to apply!”*

*Tabitha Stanmore, studying History at Bristol University*

### How will we be recruiting?

WRAP will follow its usual recruitment process to select the most suitable intern for the available internship opportunity. Potential interns will be shortlisted by at least 2 appropriate employees at WRAP, who will subsequently meet to agree a shortlist for interview. Successful candidates will be invited to attend an interview where they will be required to answer appropriate competency based interview questions. Candidates may be required to complete an interview task relevant to the internship. The internship opportunity will be offered to the candidate who most effectively demonstrates their suitability. Feedback to unsuccessful candidates will be available on request.

### Security restrictions

WRAP requires no security vetting for interns. WRAP will require interns to undergo the usual process for new employees: complete and sign an application form (e.g. to advise about any criminal records) and interns will also be required to produce original documentation which evidences their right to work in the UK.

### Working arrangements and location

The internship will be full time (35 hours per week, worked over 5 days, Monday to Friday) for three months. Applications from part-time registered students are welcomed. If successful, part-time students who are eligible for studentship extensions will have these applied on a part-time basis. The internship will be based at WRAP’s Banbury offices (for more information [click here](#)), very close to the railway and bus stations.

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